

Badgeworth Parish Council

Clerk: Mrs. H. Jones | 07840073143 | badgeworthpc@outlook.com

March 6, 2025

PARISH COUNCIL MEETING

Dear Residents/Councillor,

I hereby notice that **THE MEETING OF THE PARISH COUNCIL** will be held at the **WITCOMBE & BENTHAM VILLAGE HALL on THURSDAY 13th MARCH 2025 at 7.15pm**. All Residents of the Parish are welcome, and Members of the Council are hereby summoned to attend to transact the business of the Parish Council as set out below.

A 15 Minute period will be set aside at the start of the meeting for Members of the public to raise questions.

AGENDA

- 1. Apologies** - To receive apologies for absence.
- 2. Declaration of Interest & dispensation requests** - Members are requested to declare any interest they may have in the business set out on the agenda to which the approved Code of Conduct appears.
- 3. To confirm the minutes of the last meeting and deal with Matters Arising not included as an agenda item.**
- 4. Election of Chair, to include signing of Acceptance of Office**
- 5. To Receive a Report from the County and Borough Councillor.**
- 6. Parish Council Administration & Assets**
 - a) Risk Assessment 24 & 25** – discuss and agree the updated Risk Assessment.
 - b) Asset updates:**
 - **Badgeworth Village Hall** – receive final list of minor works from BVHMC relating to S106 monies and agree as appropriate. Chair of BVHMC also to present audited accounts 23-24.
 - **Allotments at Bentham** – review allotment rents for 2025
 - **Other assets**
 - c) Asset Checks 2025** – to receive completed asset checks 2025
 - d) Tree survey 2025** – to receive a quote of £455 +VAT for biannual tree inspection and agree action as appropriate
 - e) Website and Councillor email** – update on progress from Parishes Online
 - f) Defibrillators** – receive quotes to replace defibrillators at Badgeworth, and Witcombe & Bentham Village Halls and approve expenditure and installation as appropriate in 25/26 financial year.
 - g) Training** – confirm authorisation for Cllr Norman to attend GAPTC councillor training courses £180.

- h) Staff salaries** – to note: Employers National Insurance Contributions reduction in threshold for payment and implication on Parish Council budget.

7. Finance & Insurance

a) Donation requests –

- **St Peter’s Churchyard, Bentham.** Maintenance of burial ground which forms an important green space, where may local families have loved ones buried. Amount requested £150
- **Holy Trinity Badgeworth.** Maintenance and upkeep of churchyard. Amount requested £300

b) Banking services

 – update from the Clerk.

c) Independent Internal Audit 24/25

 – update.

d) To authorise payments for the following:

Already paid (as expenditure previously authorised)

Payee	Details	Date of invoice	Amount (ex VAT) £	VAT £	TOTAL £
Allotment tenant	Return of key deposit	5/2/25	30	0	30
M Harvey	Bus shelter cleaning A46	5/2/25	80	0	80
GAPTC	Training - Climate	29/8/24	45	0	45

To be paid

Payee	Details	Date of invoice	Amount (ex VAT) £	VAT £	TOTAL £
PATA	Annual Payroll services	15/1/25	149.40	0	149.50
Greenbarnes	Aluminium AF30/DA2 Noticeboard with Posts for Little Witcombe Green	20/2/25	858.87	171.77	1030.64
Badgeworth Village Hall	Hall Hire 14/1/25	14/1/25	25	0	25
GAPTC	Training – New Councillor toolkit	23/2/25	45	0	45
GAPTC	Annual Subscription (to be paid April 25)	1/2/25	559.24	0	559.24
Clerks Expenses	March payroll	10/3/25	55.84	4.54	60.38
Clerks Expenses	April payroll	10/3/25	26	0	26

- e) Clerk’s salary** – To authorise payments & BACS (including any HMRC payment) for March and April

8. Planning

a) Enforcement Issues

 – updates

b) Delegated Comments to note:

 Clerk to report.

c) Planning Decisions, Appeals & enforcement issues–

 Clerk to report.

d) To agree Parish Council response to planning applications received

- 25/00109/FUL Single storey rear extension with lean-to roof to form enlarged kitchen and dining area. 12 Egdon Crescent, Badgeworth.

9. Community & Environment

a) Noticeboard Little Witcombe

 – update from the Clerk and agree/discuss quotes for installation.

b) Badgeworth village

 – update on mixed waste bin

c) Affordable Housing Needs survey. GRCC

 - report back from meeting with the Rural Housing Enabler (Cllr Howe)

10. Highways

a) Missing Link Scheme

 – receive an update.

b) Badgeworth Lane

 – update on railway bridge/embankment repairs

11. Ward Reports.

 Councillors to report upon **minor issues** which have not been included on this Agenda.

12. Items for the next agenda and the date of the next meeting.

Signed: *Helen L. Jones* (Clerk to the Council)