

# Badgeworth Parish Council

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Clerk: Mrs. H. Jones | 07840073143 | badgeworthpc@outlook.com

January 7, 2025

## PARISH COUNCIL MEETING

Dear Residents/Councillor,

I hereby notice that **THE MEETING OF THE PARISH COUNCIL** will be held at the **BADGEWORTH VILLAGE HALL on TUESDAY 14<sup>th</sup> JANUARY 2025 at 7.00pm**. All Residents of the Parish are welcome, and Members of the Council are hereby summoned to attend to transact the business of the Parish Council as set out below.

**A 15 Minute period will be set aside at the start of the meeting for Members of the public to raise questions.**

## AGENDA

1. **Apologies** - To receive apologies for absence.
2. **Declaration of Interest & dispensation requests** - Members are requested to declare any interest they may have in the business set out on the agenda to which the approved Code of Conduct appears.
3. **To confirm the minutes of the last meeting and deal with Matters Arising not included as an agenda item.**
4. **Election of Chair, to include signing of Acceptance of Office**
5. **To Receive a Report from the County and Borough Councillor.**
6. **Parish Council Administration & Assets**
  - a) **WhatsApp Policy** – to receive policy and agree.
  - b) **Financial Regulations agreed September 2024** – note that these are on hold until new banking arrangements are sorted. Until then the Parish Council will work with previously agreed regulations (July 2022).
  - c) **Asset updates:**
    - **Badgeworth Village Hall**
    - **Allotments at Bentham**
    - **Defibrillators** – update on proposal to replace defibrillators at Badgeworth, and Witcombe & Bentham Village Halls
    - **Other assets**
  - d) **Asset Checks 2025** – to commence asset checks for completion by March meeting.
  - e) **Website and Councillor email** – update on progress from Parishes Online
  - f) **Local Government services pay agreement 2024** – to note the pay award, and update payroll details

## 7. Finance & Insurance

- a) **Banking services** – update from the Clerk.
- b) **Budget update, bank reconciliation, and checks by Finance Lead** – Clerk and Cllr Marshall to report.
- c) **Budget & Precept 2025/26**
  - Budget 2025/26 discuss and agree
  - Precept 2025/26 discuss and agree
- d) **Independent Internal Audit 24/25** – to discuss the appointment of GAPTC as Independent Internal Auditor to carry out audit March 2025, and to agree that GAPTC is both independent and competent to carry out the audit. Cost £210.
- e) **To authorise payments for the following:**

Payee	Details	Date of invoice	Amount (ex VAT) £	VAT £	TOTAL £
Shurdington Parish Council	Contribution to grass cutting – areas cut by Shurdington, within Badgeworth Parish	6/1/25	50	0	50
Witcombe & Bentham VH	Hall Hire November 24	11/12/24	20	0	20
Clerks Expenses	January	12/1/25	67.19	4.54	71.73
Clerks Expenses	February – includes Microsoft Office 365 subscription	12/1/25	75.99	10	85.99

- f) **Clerk's salary** – To authorise payments & BACS (including any HMRC payment) for January and February.

## 8. Planning

- a) **Enforcement Issues** – updates
- b) **Delegated Comments to note:** Clerk to report.
- c) **Planning Decisions, Appeals & enforcement issues**– Clerk to report.
- d) **To agree Parish Council response to planning applications received**
  - **24/00982/FUL Replacement** of existing garage with garden room and home office. **Yew Tree, Cottage, Cold Pool Lane, Badgeworth.**
  - **24/00998/FUL Removal** of Condition 12 and variation of Condition 13, planning permission 23/01162/FUL, to allow for continued use of a zip wire **Bentham Country Club, Bentham Lane, Bentham**
  - **24/01058/FUL** Removal of the existing garage and construction of a two storey side and rear extension **Yew Tree Cottage, Crickley Hill, Witcombe.**

## 9. Community & Environment

- a) **Grass cutting of areas within Shurdington Parish** – agree to pay £50 to Shurdington Parish for cutting of the se areas in 2025.
- b) **Noticeboard** – receive details and quote for noticeboard for Little Witcombe Green and agree expenditure as necessary (Bentham ward funds)
- c) **Badgeworth village** – update on mixed waste bin

## 10. Highways

- a) **Missing Link Scheme** – receive an update.
- b) **Badgeworth Lane** – update on railway bridge closure

11. **Ward Reports.** Councillors to **report** upon **minor issues** which have not been included on this Agenda.

12. **Items for the next agenda and the date of the next meeting.**

Signed: *Helen L. Jones* (Clerk to the Council)