

Badgeworth Parish Council

Clerk: Mrs. H. Jones | 07840073143 | badgeworthpc@outlook.com

MINUTES

Minutes of a Meeting of the Parish Council held on 16th November 2023 at Witcombe & Bentham Village Hall at 7.00pm.

Present:

Cllrs. Cottell (Chair), Marshall (vice Chair), Cooper, Haines MBE (left meeting 20.45), Howe, Jones, Mc Donald, McKay, Sekhar

Clerk: Mrs. H Jones

Borough & County Councillor Robert Vines

1 resident who spoke about a drainage issue.

15-minute public comment – it was agreed that the Parish Council would contact TBC and/or GCC regarding a drainage issue

- 1. Apologies** – There were none.
- 2. Declaration of Interest & dispensation requests**
 - Cllr Howe – item 6 (c) 23/0941/FUL. Took no part in the discussion or decision. *
 - Cllr McKay – item 6 (c) 23/00968/FUL, and 8(c) Allotments. Took no part in the discussion or decision. *
- 3. The minutes of the meeting held on 12th September 2023** were agreed and signed. (Proposed CH, seconded DC).
- 4. Report from the County and Borough Councillor** – Cllr Vines spoke about current issue at both Councils' and in particular the subject of the 5-year land supply calculations at Tewkesbury Borough Council
- 5. Finance & Insurance**
 - a) Internal finance controls & Banking** – Cllr Marshall had carried out internal audit checks sampling 15% of the transactions and had found no significant issues. He also reported that the PC had encountered problems with Lloyds Bank which were now resolved. £60 compensation had been awarded by Lloyds.
 - b) Previously authorised payments made since last meeting were noted. (proposed DC, seconded RMcK)**

| Payee | Details | Date of invoice | Amount (ex VAT) £ | VAT £ | TOTAL £ |
|--------------|-----------------------------|-----------------|-------------------|-------|---------|
| Greenfields | Grass cutting September | 29/9/23 | 210 | 42 | 252 |
| PATA Payroll | Pension redeclaration admin | 29/9/23 | 10 | 0 | 10 |

- c) Payments were authorised for the following: (proposed DC, seconded RMcK)**

| Payee | Details | Date of invoice | Amount (ex VAT) £ | VAT £ | TOTAL £ |
|-------------|--|-----------------|-------------------|-------|---------|
| Greenfields | Grass cutting September | 31/10/23 | 140 | 28 | 168 |
| GAPTC | Councillor Training: Being a better councillor | 20/10/23 | 25 | 0 | 25 |

| | | | | | |
|-------|---------------------------|----------|-------|-----|-------|
| GAPTC | Planning in Plain English | 10/11/23 | 35 | 0 | 35 |
| Clerk | Expenses: NOVEMBER 23 | 29/8/23 | 52.44 | 3.7 | 56.14 |
| Clerk | Expenses: DECEMBER 23 | 11/9/23 | 26 | 0 | 26 |

- d) **Clerk's salary** –Payment & BACS (including any HMRC payment) for November & December 2023 was authorised and to include extra 2.5 hrs to cover extra hours caused by banking issue. (proposed DC, seconded JJ)
- e) **Budget & Precept 24/25** – reminder that this will be set at January meeting. All calculations and estimates needed by Dec 31st. This was noted. Clerk to send out a budget update unadvanced of next meeting and precept calculator.

6. Planning

a) Delegated Comments to note:

- **23/00791/FUL Demolition** of single storey extension. Erection of two storey extension and rear open porch. **Chandlers Farmhouse, Little Witcombe. NO OBJECTION**
- **23/00814/FUL Refurbishment** to existing house, demolition of monopitched single storey extension on NW facade, plus proposed single storey pitched roof extension to NW façade. **Bentham House, Main Road, Shurdington. NO OBJECTION**

b) Planning Decisions

- **23/00187/FUL** Rebuild of Barn and subsequent use in C3 residential along with associated infrastructure - Resubmission of application 21/01263/FUL. **Barn at Cold Pool Lane, Badgeworth. PERMIT**
- **23/00482/FUL** Demolition of 10 No. existing broiler breeder egg laying units followed by the erection of 4 No. linked broiler breeder egg laying units with associated link corridors, egg packing area, egg store, trolley store, amenity block and feed bins. **Court Farm, Little Witcombe. PERMIT**
- **22/00328/FUL & 22/00418/LBC** Proposed conversion and external alterations to outbuilding, erection of greenhouse and alteration to existing bedroom within farmhouse to form new bathroom. **The Elms, Bentham Lane, Bentham. PERMIT**
- **23/00708/FUL** Removal of Condition C (agricultural occupancy) of the planning application ref number T.1068/B/1. **Little Syringa Farm, Sandy Pluck Lane, Bentham. PERMIT**
- 23/00475/PIP Permission in principle application for the erection of 1 self-build dwelling on previously developed land adjacent to **Bouchers Farm, Bentham. PERMIT**
- **23/00567/FUL** Proposed two storey side extension to provide kitchen and living area & additional master bedroom. **32 Field View Lane, Witcombe. PERMIT**
- **23/00733/FUL** Proposed Single Storey Extension at Side. **Jones House, Bentham Lane, Bentham. PERMIT**
- **23/00734/FUL** Erection of detached double garage. **The Sheiling, Badgeworth Lane, Badgeworth. PERMIT**
- **22/01301/FUL.** Full planning application for the erection of no. 7 detached dwellings (including no.1 Self Build dwelling) and associated works. **Land to the rear of Brooklea and The Firs, Badgeworth Lane, Shurdington, PERMIT**
- **23/00741/FUL** Change of use of an existing agricultural building to a sui generis equine livery use. **Jubilee Farm, Badgeworth Lane, Badgeworth. PERMIT**

Enforcement issues– TBC had notified the PC about an enforcement case regarding lighting at the Climbing Centre in Bentham. It was agreed that this was a matter for TBC to determine whether there was a breach of the planning conditions.

c) To agree Parish Council response to planning applications received

- **23/00404/FUL** Construction of new highway access, vehicle track and hard standing along with other associated operational development for agricultural use. **Part Parcel 8072, Badgeworth Lane, Badgeworth. Detailed OBJECTION. (Proposed DC, seconded NMCD)**
- **23/00968/FUL Householder** permission for a detached domestic outbuilding to the rear garden of **8 Poppy Meadow Close, Witcombe. NO OBJECTION (proposed DC, seconded JJ) ***
- **23/00941/FUL** Two storey extension to the rear of the existing building to create new kitchen/dining area at ground floor and lounge area at first floor. **34 Lambert Avenue Shurdington. NO OBJECTION provided any neighbour comments are taken into account (proposed NMCD, seconded NM) ***
- **23/00926/FUL Removal** of existing covered store and 2-bay stable block and erection of 4-bay stable block (part-retrospective) **Colina Farm Little Shurdington. NO OBJECTION (Proposed CH, seconded JJ)**
- **23/00983/FUL** Part conversion and part rebuild of existing cattery and kennel buildings and associated change of use to provide 2 No. Class E business units and associated storage facilities. **Land Adjacent to Longlands Shurdington Road, Badgeworth. NO OBJECTION but request condition re. office accom only, and adequate parking. (proposed MH, seconded NMCD)**

7. Highways

- a) **Missing Link Scheme** – received an update. <https://sway.office.com/7RX3FRveqFpZox0a?ref=Link>
- b) **Badgeworth Village** – quotes were received of £934.96 from Glasdon for **gateway** on Cold Pool Lane, plus £450 approx. from County Highways for traffic control during installation. County Highways would install. This was agreed, with budget from Badgeworth Ward project 23/4 and 24/5. It was further agreed that clause 11.1(h) Financial Regulations shall not apply in this case as Glasdon are the preferred supplier of street furniture to GCC. (proposed NM, seconded JJ)
(Cllr Haines left the meeting)

8. Parish Council Administration

- a) **Grass cutting contract** – quote for 2024 not yet available. Clerk asked to contact Shurdington PC re. verges at end of Lambert Ave.
- b) **Training** – Cllr McKay had attended Councillor training and ‘Planning in Plain English’, Cllr Sekhar was planning to attend new Councillor training.
- c) **Allotments rents 2024/25.** It was agreed that the price of a standard plot would increase from £27 to £30. (proposed NMCD, seconded JJ)
- d) **Dates of meetings 2024** – were noted. Badgeworth VH: 16 January, 14 May, 10 September. Witcombe & Bentham VH: 14 March, 11 July 14th November.
- e) **Appointment of new Clerk** – update from Personnel Working Group. The process is ongoing.

9. Ward Reports. Councillors to **report** upon **minor issues** which have not been included on this Agenda.

- Noticeboard at Little Witcombe is in need of repair – to be checked out.
- Hedges on allotment access track are in need of cutting – Clerk to contact landowner.
- Hedges in Bentham Lane very overgrown restricting width of road. Cllr McKay to provide exact ‘what3words’ location. Clerk then to report to County Highways.
- Neighbourhood Development Plan – Cllr Cooper introduced. He would find out more information.

10. Date of the next meeting: 16th January 2024 Badgeworth Village Hall at 7.00pm

Meeting finished at: 9.20pm

Signed..... Date.....