

Badgeworth Parish Council

Clerk: Mrs. H. Jones | 07840073143 | badgeworthpc@outlook.com

MINUTES

Minutes of a Meeting of the Parish Council held on 18th October 2022 at Witcombe & Bentham Village Hall at 7.15pm.

Present:

Cllrs. Cottell (Chair), Marshall (vice Chair), Cooper (coopted item 5b) Haines, Hitchcock, Howe, Jones
Clerk: Mrs. H Jones

Borough & County Councillor Robert Vines
2 residents

Public Consultation – 2 residents attended. to make comments on a planning application

1. **Apologies** – There were none
2. **Declaration of Interest** – Cllr Hitchcock declared an interest in item 6d 22/00860/FUL . Cllr Cooper declared an interest in item 6d 22/00651/FUL & 22/00921/FUL
3. **Minutes of the last meeting held on 5th July 2022 were agreed and signed.**
Matters Arising – Shurdington School PTFA had sent thanks for the donation
4. **To Receive a Report from the County and Borough Councillor** – Cllr Vines spoke about the new Public Space Protection Order covering TBC regarding dogs, and the potential changes to Stagecoach timetables across the County.
5. **Parish Council Administration**
 - a) **Cllr H Sanders, (Badgeworth Ward) resigned in July.** The vacancy was notified to TBC and notices published. The PC is now able to co-opt to this vacancy. It was agreed that Cllr Howe would be part of the Personnel Working Group
 - b) **Co-option to the Parish Council** – Dr David Cooper had come forward for co-option onto the Parish Council and was confirmed as eligible. He gave a short presentation, and Councillors noted that there was a duty on the PC to co-opt to fill the vacancies from the May 2019 elections. It was agreed unanimously that David would be co-opted as a Member for the Bentham Ward, and he took his place on the Parish Council. 2 vacancies remain (both in Badgeworth Ward)
 - c) **Clerk** – discussion (**CONFIDENTIAL ITEM**). It was agreed that the Personnel Working Group would meet shortly and report back
 - d) **Dates of meetings 2023** – it was agreed that there would be 6 regular meetings each year. The Clerk would arrange dates and report to the next meeting
6. **Planning**
 - a) **Enforcement Issues** – updates were provided regarding sites causing concern.
 - b) **Delegated Comments to note:**
 - 22/00790/FUL Variation of Condition 2 (drawing schedule) of Planning Permission no. 20/00221/FUL to alter the drawing numbers to reflect the revised drawings. Bentham Country Club, Bentham Lane, Bentham. NO OBJECTION, but reminded Planning Authority of our concerns with the earlier application - especially the effect that it will have on traffic flow on Bentham Lane
 - 22/00627/FUL Erection of replacement agricultural building. Part Parcel 1025, Shurdington Road, Shurdington. Detailed response. Concerns about effect on openness of Green belt
 - 22/00952/FUL Single Storey Extension. 23 Symphony Road, Badgeworth – NO OBJECTION

- c) **Planning Decisions** - 2/00533/FUL Single storey extension to existing garage to accommodate office/gym space including change of materials to existing cladding, garage doors and roof. Springbrook, Dog Lane, Witcombe. PERMIT
- Appeals – Proposed change of use of land to a private Gypsy and Traveller site consisting of 1 pitch of 1 x Mobile Home, 1 x Touring Caravan. At Parcel 5762 Land Adjacent to Rudgeley House, Cold Pool Lane, Badgeworth.** Planning Inspectorate Ref: APP/G1630/W/19/3241428 Application Ref: 19/00246/FUL. This appeal started 24 February 2020. The Parish Council has been given 2 weeks' notice that the Informal Hearing will take place at TBC Offices on 1st November 2022
- d) **The following responses were agreed to planning applications received.**
- **22/00651/FUL** Demolition of two existing domestic outbuildings and replacement with oak framed garage complex. **Croptorne, Cold Slad Lane, Crickley Hill.** Echo concerns of Conservation Officer. Cllr Cooper declared an interest and took no part in discussions or decision.
 - **22/00921/FUL** Erection of Oak Framed Agricultural Barn to replace Existing Agricultural Barn. **Croptorne, Cold Slad Lane, Crickley Hill.** NO OBJECTION. Cllr Cooper declared an interest and took no part in discussions or decision.
 - **22/00766/FUL** Erection of Agricultural Building. **Land at Bentham Lane, Bentham.** Concerns about usage/purpose of barn and access onto narrow lane with poor visibility
 - **22/00422/FUL & 22/00423/LBC** Proposed change of use of barn to include alterations and extension to create a new residential unit. **Barn At Cold Pool Lane, Badgeworth** – Detailed OBJECTION
 - **22/00860/FUL** Single storey side extension. **Hill View, Bentham Lane, Bentham.** NO OBJECTION. Cllr Hitchcock declared an interest and left the room. (Proposed NM, seconded CH)
 - **22/00826/FUL** Change of use of agricultural field to a secure dog walking field with a hard standing for vehicles and improved access to the field entrance. **Lot 2, Cold Pool Lane, Badgeworth.** OBJECT – dangerous access onto a busy road with 60mph limit and poor visibility.
- e) **New premises licence application:** Dryhill Wines, Ullenwood 22/01414/LIQPRM – no objection

7. Highways & Public Rights of Way

- a) **Bentham Lane** – discuss submission of bid to GCC Fund to improve safety of County's roads. Application submitted for funding of Traffic Regulation Order.
- b) **Badgeworth Lane** – signage, gateways, and road markings are now complete
- c) **M5 Overbridges: Brookfield Road** – has now reopened.
Bamfurlong – will be closed from 7th November 2022 for 13 months

8. Badgeworth Village Hall

- a) **Management Committee accounts and report** – the unaudited accounts and report were circulated
- b) **Works required for repair and restoration of floor** – works to the floor are now complete. The Badgeworth Village Hall Management Committee have donated £10,187 to the Parish Council.

9. Community & Environment

- a) **Allotments** – all plots are currently taken. The Clerk has concerns about the build up of rubbish on one plot. It was agreed that an inspection would take place of the allotment working group. Cllr Cooper would also be invited.
- b) **Badgeworth bus shelter repairs** – awaiting a quote.
- c) **Bentham Ward Project** - the plaque and mount would be unveiled on Saturday 22 October 22.
- d) **Dog waste bin** – discussion regarding request for dog waste bin. Little Shurdington. The Clerk is waiting for a response from TBC regarding provision at this location. To be discussed further at next meeting.

10. Finance & Insurance

a) **Budget update** – was provided by Clerk.

b) **Bank reconciliation** was received.

Treasurers account - £17,628

Capital account - £3578

Allotment account - £3001

Agreed that Clerk is authorised in future, to transfer any expenditure on allotments from the Allotment account to the Treasurers account. Agreed that Clerk would identify allotment expenditure over last 6 years and transfer to Treasurers account in liaison with Cllr Hitchcock.

c) **Payments made since last meeting were agreed/ (Proposed DH, seconded CH)**

Payee	Details	Date of invoice	Amount (ex VAT) £	VAT £	TOTAL £
Greenfields Garden services	Grass cutting x 2 June (Authorised expenditure 2/12/21)	30/6/22	250	50	300
M Harvey – bus shelter cleaning A46	Bus shelter cleaning A46 x 2 (Authorised expenditure 9/6/20)	10/7/22	80	0	80
J Harland-Hughes Allotment key deposit return	Return of allotment key deposit & 6 months' rent (new tenant found)	26/8/22	23.50	0	23.50
Greenfields Garden services	Grass cutting 2 visits (July) (Authorised expenditure 2/12/21)	31/7/22	238.8	47.76	286.56
Greenfields Garden services	Grass cutting 2 visits (august) (Authorised expenditure 2/12/21)	31/8/22	250	50	300
Witcombe & Bentham Village Hall	Hall hire July 22	5/8/22	20	0	20
RCM Developments	Successful completion of the work on the Village Hall floor (authorised expenditure 5/7/22)	7/9/22	10187.45	2037.49	12224.94
Clerk	Expenses: September 22	7/9/22	51.53	3.4	54.93

d) **Payments authorised for the following:)Proposed DH, seconded CH)**

Payee	Details	Date of invoice	Amount (ex VAT) £	VAT £	TOTAL £
PATA	Payroll services (July – Sep 22)	6/9/22	23.85	0	23.85
National Allotment Society	Annual Subs	2/10/22	55.00	11.00	66.00
Greenfields Garden services	Grass cutting 1 visit inc. verge (September) (Authorised expenditure 2/12/21)	30/9/22	188.00	37.60	225.60
Clerk	Expenses: October 22	11/10/22	33.14	1.7	34.84

e) **Clerk's salary** – To authorise payment & BACS (including any HMRC payment) for September (retrospective due to cancellation of Sept meeting) & October 2022. Agreed (proposed CH, seconded

DH)

11. Ward Reports.

- A blocked footpath between Badgeworth & Shurdington has been identified and will be cleared shortly by the Cotswold Wardens
- Overgrown hedgerows near Dig Lane will be reported to Highways
- A missing drain cover will be reported to Highways
- A417 'Missing Link' – decision is expected late 2022

12. Date of the next meeting – 1st December 2022. Badgeworth Village Hall at 7.00pm

Meeting finished at: 9.20pm

Signed..... Date.....

EXPENDITURE UPDATE APRIL 22 - SEPT 22	
NB. Excludes VAT.	

RECEIPTS	
ALLOTMENT RENTS	452
PRECEPT	12960
CLERK ADJUSTMENT HMRC PAYMENTS	60
ALLOTMENT KEYS/ADMIN FEE/RENT	94
BADGEWORTH VILLAGE HALL MANAGEMENT COMMITTEE DONATION	10187
TOTAL	£23,753

PAYMENTS				
	PAID	BUDGET	% OF BUDGET SPENT	NOTES
SALARY/PAYE	3,155	6100	52%	
HOME OFFICE	156	312	50%	
GENERAL EXPENSES	103	500	21%	
GRASS/HEDGE CUTTING	1,415	2000	71%	
ROOM HIRE	60	200	30%	
SUBSCRIPTIONS	475	600	79%	
INSURANCE/LEGAL/ACCOUNTS	1,224	1300	94%	
DONATIONS	175	248	71%	
BADGEWORTH WARD PROJECT	1,000	1000	100%	£1656 INC ALLOCATED RESERVES
BENTHAM WARD PROJECT	130	1000	13%	
MAINTENANCE (INC TREES)	350	1000	35%	
OTHER	630	0		
CONTINGENCY	0	500	0%	
ALLOTMENTS	24	300	8%	
TRAINING	0	200	0%	
WEBSITE	165	280	59%	
BADGEWORTH VILLAGE HALL/S106 MONIES	10,187	15000	68%	DONATION RECEIVED FROM BVHMC FOR FABRIC OF BUILDING REPAIRS
VAT	2,809	N/A		
USE OF ALLOCATED RESERVES (SEE BELOW)	656			
TOTAL	22,714	£30,540	74%	

NB all figures rounded.

ALLOCATED RESERVES			
CATEGORY	AMOUNT	SPENT	REMAINING
BADGEWORTH VILLAGE HALL	5000	0	5000
ELECTION FEES	3000	0	3000
GENERAL CONTINGENCY	5000	0	5000
BADGEWORTH WARD PROJECT (prev years)	2339	656	1683
BENTHAM WARD PROJECT (prev years)	2063	0	2063
ALLOTMENTS	2000	0	2000