

Badgeworth Parish Council

Clerk: Mrs. H. Jones | 07840073143 | badgeworthpc@outlook.com

MINUTES

Minutes of a Meeting of the Parish Council held on 1st DECEMBER 2022 at Badgeworth Village Hall at 7.15pm.

Present:

Cllrs. Cottell (Chair), Marshall (vice Chair), Cooper, Haines, Jones
Clerk: Mrs. H Jones

Borough & County Councillor Robert Vines

1. **Apologies** – received from Cllrs Hitchcock & Howe.
2. **Declaration of Interest** – it was noted that the reimbursement of printing costs for the notice boards relates to 3/5 councillors present. Agreement to these payments was made 20/4/21 (8d)
3. **Minutes of meeting** held on 18th October 2022 were agreed and signed. There were no matters arising
4. **Report from the County and Borough Councillor** – Cllr Vines spoke about the A417 ‘Missing Link’ being given permission. Both Gloucestershire County, and Tewkesbury Borough Council are currently finalising their budgets in these challenging times.
5. **Parish Council Administration**
 - a) **Clerk** – a meeting would be arranged of the Personnel Working Group
 - b) **Clerks pay award 2022** – the 2022/23 pay offer local government employees was noted and agreed.
 - c) **Dates of meetings 2023** – agreed (see appendix)
 - d) **Asset Register 2022** – updated & approved. Notice board at Cold Slad Lane removed from register as it is no longer in situ.
 - e) **Scheme of Delegation** – was discussed and agreed.
 - f) **Training requests** – it was agreed that the Clerk would attend a networking meeting (£25) and Cllrs Marshall and Cooper be authorised to attend the Better Councillor course sometime in next 12 months should they wish (£75 each). Proposed JJ, seconded CH
6. **Planning**
 - a) **Parish Council Planning Consultation Policy** – was discussed and revised.
 - b) **Enforcement Issues** – updates were given. The PC continues to liaise with TBC on sites of concern
 - c) **Delegated Comments to note** - there were none.
 - d) **Planning Decisions** - see appendix
Appeals APPEAL AGAINST NON-DETERMINATION OF AN APPLICATION FOR PLANNING PERMISSION
Proposal: Removal of condition 3 of application 00/5174/1014/FUL to enable the siting of residential static caravans (park homes). Regency Court Park, Bamfurlong Lane, Staverton. Detailed comments submitted as part of the planning application will be given to Planning Inspector.
 - e) **To agree Parish Council response to planning applications received.**
 - **22/00918/FUL** Proposed extension to side to form front entrance, loft conversion and dormer windows. **The Limes, Main Road, Shurdington. NO OBJECTION**
 - **22/01084/FUL** Erection of 2-storey side and rear extension. **10A Astridge Road, Witcombe. OBJECT** - Size, height, loss of light, loss of privacy, car parking/access, noise, drainage/sewer pipe.

- **22/01157/FUL** Extension to existing covered shooting building to provide additional outdoor archery capacity together with ancillary maintenance workshop and covered spectators area. Provision of hard standing for Clout Archery. Provision of solar panels to roof of existing building. **Deer Park Archers Ltd, Deer Park Archers Ground, Shurdington . SUPPORT**
- **22/00838/LBC** Removal of existing windows and 2 external doors and installing of new windows and doors. **The Lodge, Badgeworth Lane, Badgeworth. NO OBJECTION**

7. Highways & Public Rights of Way

- A417 Missing Link** – has been given the go ahead. Work is due to start later in 2023
- Bentham Lane** – a traffic survey has been undertaken. Bentham ward Councillors should look at the findings and decide what further action they wish to take.
- Badgeworth Lane** – a meeting was held with the Highways Manager regarding the Shurdington end. Various issues discussed. Highways Manager to assess and respond

8. Community & Environment

- Grass cutting contract** – Agreed to continue with existing grounds maintenance contract. Annual cost £1960 (Proposed JJ, seconded CH)
- Badgeworth bus shelter repairs & lighting** – Lighting is needed, and a solar PIR was agreed at a cost of £44.98. In addition, repairs in the next 12 months were agreed up to a cost of £150. Proposed CH, seconded DC)
- Allotments** – it was agreed that rents for 23/24 would remain at current level.
- Bentham Ward Project** – now installed and opening ceremony has taken place which was well received.
- Dog waste bin** – discussion regarding request for dog waste bin. Little Shurdington. Waiting for a response from TBC Officer.
- Tewkesbury Borough Council** (Reorganisation of Community Governance) (No. 1) Order 2022 – Parish Council boundary. Small area transferred to Churchdown – noted
- Boundary Commission for England 2023 Boundary Review** – proposed constituency boundaries. It is proposed that Badgeworth Parish would be in the North Cotswold parliamentary Constituency. The Parish would still be part of Tewkesbury Borough Council.

9. Finance & Insurance

- Budget & Precept 2023/24** – there was an initial discussion. To be set at January 2023 meeting.
- Bank update** – VAT return submitted & funds received (£3724) , transfer of allotment expenditure between allotment & treasurers account. Receipt of £13.20 to cover HMRC admin error.
- Internal audit checking** – appointment of Finance lead, & approval of process and checks by Finance Lead. Deferred to January meeting.
- Appointment of Independent Internal Auditor 22/23** – agreed to appoint GAPTC as internal auditor (£195). Agreed that GAPTC was suitable and independent.
- To authorise payments for the following:**
 - Reimbursement of printing costs to Councillors with responsibility for Parish Council noticeboards (£10.20 per noticeboard) Agreed April 2021. To Cllrs Marshall (£20.40) Haines (£20.40). Cottell (£10.20). Cllr Hitchcock declined payment.

Payee	Details	Date of invoice	Amount (ex VAT) £	VAT £	TOTAL £
Greenfields Garden services	Grass cutting 1 visit October(Authorised expenditure 2/12/21)	31/10/22	125	25	150
Clerk	Expenses: NOVEMBER 22	24/11/22	45.29	1.7	46.99

Clerk	Expenses: DECEMBER 22	1/12/22	36.74	1.7	38.44
N Cottell	Reimbursement of invoice - Solar Centre. Solar light for Badgeworth Lane Bus Stop (see 8b)	23/11/22	37.28	7.70	44.98

Agreed. (Cllr Cottell declared interest on final payment and did not vote). Proposed CH, seconded JJ

f) Clerk's salary -authorised payment & BACS (including any HMRC payment) for November & December 2022

10. Ward Reports - there were none.

11. Date of the next meeting - 17th January 2023, Badgeworth Village Hall at 7.00pm

Meeting finished at: 8.55pm

Signed..... Date.....

Dates of meetings 2023

Meetings start at: 7.00pm

Date of Meeting	Location
17 th January 2023	Badgeworth Village Hall
16 th March 2023 (inc. Annual Meeting)	Witcombe & Bentham Village Hall
16 th May 2023 (AGM)	Badgeworth Village Hall
13 th July 2023	Witcombe & Bentham Village Hall
12 th September 2023	Badgeworth Village Hall
16 th November 2023	Witcombe & Bentham Village Hall

Planning Decisions (Tewkesbury Borough Council)

- 22/00488/FUL Proposed detached double garage (replacement for garage approved under ref: 19/00354/FUL) Rowan Cottage, Dog Lane, Witcombe. PERMIT
- 22/00267/FUL Change of use from an agricultural field to secure dog walking field and associated works, to include the installation of a 1.8m fence around the perimeter of the land and a car parking area. Entrance To the Field in Question Is Via a Hard Standing Track in The Adjacent Field. The Field Entrance Is on The Shurdington Road (A46) Between Bentham Lane and Whiteland's Lane. PERMIT
- 22/00383/FUL Demolition of shed and stables and construction of a barn to provide stables, tack room and ancillary space. Marlborough House, Birdlip Hill, Witcombe. PERMIT
- 22/00409/FUL Erection of oak framed barn complex to be used as pool building, spa, home office, home gym and entertainment space. Crickley Hall, Crickley Hill, Witcombe. Application WITHDRAWN July 22
- 22/00546/FUL Clad the existing agricultural building frame. Jubilee Farm, Badgeworth Lane, Badgeworth. PERMIT
- 22/00734/FUL Single storey rear extension. 8 Trumpeter Road, Badgeworth. PERMIT
- 21/01263/FUL Rebuild of Barn and subsequent use in C3 residential along with associated infrastructure. Barn At Cold Pool Lane, Badgeworth. WITHDRAWN
- 22/00678/CLE The continued use of the land for residential purposes in association with the property known as Oaklands, Oaklands, Badgeworth Lane, Badgeworth. GRANT CERTIFICATE
- 22/00952/FUL Single Storey Extension, 23 Symphony Road, Badgeworth. PERMIT
- 22/00627/FUL Erection of agricultural building. High Meadow Badgeworth PERMIT
- 22/00705/FUL New agricultural access onto highway. Jubilee Farm, Badgeworth Lane, Badgeworth. PERMIT
- 22/00766/FUL Erection of Agricultural Building. Land At Bentham Lane, Bentham, PERMIT 21/11/22
- 22/00727/FUL Erection of a Car Port. Barn At Hunt Court, Sandy Pluck Lane, Bentham. PERMIT