

# Badgeworth Parish Council

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Clerk: Mrs. H. Jones | 07840073143 | badgeworthpc@outlook.com

## MINUTES

**Minutes of a Meeting of the Parish Council held on 16<sup>th</sup> March 2023 at Witcombe & Bentham Village Hall at 7.00pm.**

### Present:

Cllrs. Cottell (Chair), Marshall (vice Chair), Haines MBE, Hitchcock, Howe & Jones

Clerk: Mrs. H Jones

Borough & County Councillor Robert Vines

3 residents

1. **Apologies** – were received from Cllr Cooper
2. **Declaration of Interest** – Cllr Jones declared an interest in item 6(e) 23/00205/FUL, Cllr Hitchcock declared an interest in item 7(b)
3. **Minutes of the meeting** held on 17<sup>th</sup> January 2023 were agreed and signed. (Proposed MH seconded JJ)  
**Matters Arising not included as an agenda item:** a response had been received from GCC Highways regarding the construction of the cycle path and the implications for the Staverton junction and residents of Bamfurlong which stated works were being carried out as quickly and efficiently as possible.
4. **County and Borough Councillor Vines** reported on the budgets set at GCC and TBC
5. **Parish Council Administration**
  - a) **Code of Conduct** – the revised Code of Conduct prepared by the Gloucestershire Monitoring Officers was adopted (proposed DH seconded NM)
  - b) **Tree inspection** – the biennial tree inspection was received which requires works to the trees on Badgeworth & Little Witcombe Greens in the next 12 months. A quote for works of £480 was received from Matt Hale Tree Services. Agreed that this would be accepted. (Proposed MH, seconded JJ)
  - c) **Asset Register 2023** – asset checks had been carried out. Agreed the Clerk would seek quote for a survey of Badgeworth Village Hall. Agreed that minor works to bus shelter and benches would be carried out by volunteers with PC providing materials. (Proposed DH, seconded NM)
  - d) **Allotment inspections** – the Clerk and Cllr Haines had inspected the allotments. All were good or acceptable. There is currently a waiting list of 5, so all tenants would be advised of the need for 75% cultivation. A rota for future inspections would be drawn up at the next meeting.
  - e) **Defibrillators** – discussion regarding regular checks. Deferred until May meeting.
  - f) **Laptop & mobile phone replacement** – All were beyond useful life and/or broken. Agreed to authorise Clerk & Cllr Marshall to purchase new laptop (£550 max), printer (£150 max) and mobile phone (£100 max) in April. (Proposed JJ, seconded CH)
6. **Planning**
  - a) **Consultation of local residents by TBC on planning applications** – there was a general discussion of issues regarding neighbour consultation and green notices. Agreed to monitor and revisit the Parish Council policy on dealing with planning applications later in the year.
  - b) **Enforcement Issues** – No updates have been provided by Tewkesbury Borough Council officers.
  - c) **Delegated Comments to note:**
    - 23/00022/FUL 6Kw Photovoltaic Panel Array. **The Tarry, Dog Lane, Witcombe.** NO OBJECTION
  - d) **Planning Decisions, Appeals & enforcement issues–**
    - 22/01218/CLE Certificate of lawful existing building works of outbuilding in residential garden, used for general storage purposes incidental to the enjoyment of the dwellinghouse, substantially

completed more than four years before the date of this application. **Laurel Cottage, Bamfurlong Lane, Staverton.** PERMIT

- **22/00918/FUL** Proposed side extension. **The Limes, Main Road, Shurdington.** PERMIT
- **22/01157/FUL** Extension to existing covered shooting building to provide additional outdoor archery capacity together with ancillary maintenance workshop and covered spectators area. Provision of hard standing for Clout Archery. Provision of solar panels to roof of existing building. **Deer Park Archers Ltd, Deer Park Archers Ground, Shurdington.** PERMIT

**e) To agree Parish Council response to planning applications received**

- **23/00205/FUL** Application for 1no. infill self-build single-storey detached dwelling, including re-use of existing access from Sandy Pluck Lane, landscaping and parking, following demolition of redundant former agricultural barns and removal of concrete hardstanding. **Land North of Sandy Pluck Lane. Bentham . Cllr J Jones declared an interest and left the room. SUPPORT** - detailed reasons: infilling in small village, removal of unsightly agricultural buildings, no conflict with Green Belt policy. (Proposed CH, seconded DH)

**7. Community & Environment**

- a) Dog waste bin** – discussion regarding request for dog waste bin. Little Shurdington. No progress had been made with TBC. An alternative site was suggested at junction of Dark Lane & Whiteland’s Lane. The Clerk would contact TBC.
- b) Dog waste bins around Bentham** – general discussion. Cllr Hitchcock declared an interest and left the room. It was agreed that there was no need for more dog waste bins around Bentham

**8. Finance & Insurance**

- a) Finance lead report on checks** – Cllr Hitchcock reported on sample checks carried out. Minor issues were raised. This was noted.
- b) Independent Internal Audit 22-23** – report of the Independent Internal Auditor had not been received. The Clerk & Chair outlined the issues that had been raised. It was agreed that Cllr Cottell, Howe & Clerk would meet with GAPTC reps.
- c) Previously authorised services paid since last meeting were agreed** (proposed CH, seconded NM)

Payee	Details	Date of invoice	Amount (ex VAT) £	VAT £	TOTAL £
M Harvey	Bus shelter cleaning x 2 A46	8/1/23	80	0	80

**d) The following payments were authorised:** (proposed CH, seconded DH)

Payee	Details	Date of invoice	Amount (ex VAT) £	VAT £	TOTAL £
Tree Maintenance Ltd	Biennial tree survey. Trees on Little Witcombe & Badgeworth Greens	16/2/33	310	62	372
Badgeworth Village Hall	Hall hire 22-23	17/1/23	60	0	60
Community Heartbeat	Annual service plan for defibrillators x 2 To be paid after 1/4/23	10/3/23	270	54	324
Clerk	Expenses: MARCH 23	10/3/23	94.57	13.40	108.17
Clerk	Expenses: APRIL 23	15/3/23	26	0	26

- e) Clerk’s salary** –authorise payment & BACS (including any HMRC payment) for March & April 2023. (Proposed DH, seconded JJ)

**9. Ward Reports.**

There were reports of dumping of material at the bottom of Dog Lane, Bentham. Clerk would report to TBC.

**10. Date of the next meeting:** 16<sup>th</sup> May 7.00pm at Badgeworth Village Hall

The Chairman, Cllr Cottell noted that this was the last Parish Council meeting before the elections in May. All Councilors were thanked for their efforts on behalf of the community over many years. Good wishes for the future were given to those Councillors not standing again.

**Meeting finished at: 8.35pm**

Signed..... Date.....