

Badgeworth Parish Council

Clerk: Mrs. H. Jones | 07840073143 | badgeworthpc@outlook.com

MINUTES

Minutes of the meeting held on 17th September 2020 held virtually via Zoom at 7.00pm.

Present:

Cllrs. Nigel Cottell (Chairman), Chris Haines MBE, Mike Howe, Jill Jones, Neil Marshall.

Clerk: Mrs. H Jones

Borough & County Councillor Robert Vines

3 residents.

1. **Apologies** – received from Dave Hitchcock.
2. **Declaration of Interest** – Cllr Cottell declared an interest in item 5b (20/00592/FUL). Cllr Haines declared an interest in item 5b (20/00540/FUL)
3. **The minutes of the meeting** held on 14th July 2020 were agreed and signed.
Matters Arising not included as an agenda item
 - **Planter on green at Little Witcombe** – TBC had confirmed they would repair it
 - **Barn, Badgeworth Lane** – updates have been given by TBC regarding the state of this site.
4. **To Receive a Report from the County and Borough Councillor** – Cllr Vines spoke about both Councils working on Covid recovery planning even though the pandemic is on-going. Although the situation is generally grave there are some positives with more use of council car parks in Tewkesbury and an increase in the number of planning applications both of which bring revenue into the Council.
5. **Planning**
 - a) **Delegated Comments, Planning Decisions & Appeals**
 - 20/00132/FUL. Creation of a new pedestrian gate at **Marlborough Cottage, Birdlip Hill. PERMIT**
 - 19/01165/FUL. Erection of a front gable extension, alterations to existing front dormer windows and installation of a front bay window. **Half Acre Badgeworth Lane. PERMIT**
 - 20/00183/FUL. Conversion of an existing barn/workshop to a single dwelling. **Hunt Court Farm, Sandy Pluck Lane, Bentham. PERMIT**
 - 19/01060/CLP. New double garage / workshop. **The Cottage, Dark Lane, Bentham. PERMIT**
 - b) **To agree Parish Council response to planning applications received.**
 - **20/00540/FUL - Demolition of existing barn, byre and pig pens and replacement with single dwelling (revised application of 18/00568/FUL in terms of siting and design). Dog Lane Witcombe.** Cllr Haines declared an interest and left the meeting taking no part in discussions or decision.

The Parish Council agreed to **SUPPORT** this application given the fact that TBC had granted consent to a previous application for a dwelling on the site. However, TBC has been asked to consider in detail the use of appropriate materials, landscaping and if possible, a reduction in the ridge height (Proposed by JJ, seconded by NM)

- **20/00592/FUL- Erection of a replacement dwelling. Hambrook Cold Pool Lane Badgeworth.** Cllr Cottell declared an interest in this application. He remained in the meeting but took no part in discussion or decision. Meeting chaired by Cllr Howe for this item. It was agreed to **OBJECT** to this application. A detailed response relating to size, bulk, height, Green Belt was given. (proposed by MH, seconded by CH)
- **20/00779/FUL - Erection of single storey front and side extensions. Greenway Cottage Little Shurdington – NO OBJECTION** (proposed CH, seconded NM)
- **20/00658/FUL - Change of use existing outbuildings to a dwelling with the erection of link extensions, associated landscaping, and parking. Windy Farm Bentham – SUPPORT.** (proposed NM, seconded MH)
- **Gloucestershire airport – plans.** Awaiting further details. Clerk was asked to arrange a virtual meeting.

6. Community

- a) **Little Witcombe Village Green – request to site memorial bench on Village Green.** It was agreed that the Parish Council would allow a memorial bench to be installed subject to:
- Exact siting to be agreed
 - All costs to be covered by those donating the bench
 - Parish Council contractor to install
 - Parish Council to take on responsibility for future maintenance and insurance.
- b) **Allotments**
- **Rents** – all but one plot is now paid for
 - **Rubbish removal & other issues** – Cllrs Haines & Hitchcock had visited the allotments and removed the rubbish from one plot. It was agreed that a payment of £50 be made (subject to receipt of invoice) (proposed JJ, seconded NM)
 - **Request for extra water trough at the lower end of the site** – it was agreed that Cllr Haines and the Clerk would visit the allotments to assess the situation.
- c) **Bentham Ward Project – update regarding small plaque near Bentham Green.**
Wording of plaque to be agreed before October meeting and exact quote received.
- d) **Badgeworth Village Hall-** replacement gutters have been installed and the work checked. The invoice for £500 was submitted and paid by BACS
- e) **Badgeworth Lane – update on response from County Highways to issues.** Cllr Cottell reported that a meeting had been held and that the problem of increased traffic and speed has been acknowledged. However, how the situation is improved is not so straightforward. It was agreed that further conversations would be had with the Highways manager to look at the possibilities.
- f) **Badgeworth Village Green – update on repair of damage, and further damage to central section by private refuse vehicle servicing Badgeworth Court Care Home.**
There has been a problem with Veolia lorries driving over and damaging the green (and a parked vehicle) whilst manoeuvring to reverse into the driveway. The Court has advised that they need to do this because the access to the turning area is blocked by scaffolding to

the building. The Clerk & Chair will work with the management at the Care Home to resolve the situation.

- g) **Church Lane, Badgeworth – state of road surface.** The road surface is in an extremely poor state with numerous potholes. The Clerk will report to County Highways

7. Finance

- a) **Financial update & bank reconciliation** – a financial update was seen and noted (see end of minutes). A bank reconciliation will be presented in October when Cllr Hitchcock is present.

b) Donation request

Great Western Air Ambulance Charity. Request £150. Having regard to the donation policy and budget of the Parish Council it was agreed that a donation of £50 would be appropriate. (proposed MH, seconded JJ)

- c) **Payments previously authorised, paid by BACS since the last meeting were noted.**

Payee	Details	Date of invoice	Power to spend	Amount (ex VAT) £	VAT £	TOTAL £
M Harvey	Bus shelter cleaning x 2	18/7/20	LG(MP)A 1953 s.4 / PCA 1957 s.1	100	0	100
BSAG	Guttering, Badgeworth Village Hall	4/8/20	LGA 1972 s.111	500	0	500
Greenfields	Grass cutting (July x 2 inc verge)	31/7/20	HA 1980 s.96	275	55	330

d) Payments authorised for following: (proposes MH, seconded CH)

Payee	Details	Date of invoice	Power to spend	Amount (ex VAT) £	VAT £	TOTAL £
Clerk	Expenses: September	12/9/20	LG(FP)A 1963 s 5	39.32	2.66	41.98
Greenfields	Grass cutting (August x 2)	28/8/20	HA 1980 s.96	220	44	264
W&B Village Hall	Room hire Sept & Nov (agreed to support VH)	16/9/20	LGA 1972 s.134(4)	40	0	40
PATA	Payroll services (July – Sept)	16/9	LGA 1972 s.111	23.25	0	23.25

- e) **Clerk's salary** – Payment agreed payment & BACS for September 2020. (proposed

CH, seconded MH)

8. Miscellaneous

Website accessibility – discuss requirements of Government legislation . It was agreed to budget for the following to be carried out April 2021:

- Address colour contrast and non-page content text-sizing issues (£120)
- Update the menu/navigation bar for improved navigation by keyboard users and screen readers (£120)

The web contractor would be asked to provide an estimate for quote to make site fully compliant

9. Personnel

the NALC 2020-21 pay award was noted and agreed. To be actioned October including backdated pay. (proposed MH, seconded JJ)

10. Ward Reports.

- **Little Shurdington** – repeated occurrences of early morning noise. Clerk to take up with TBC and to find out what sort of storage was proposed in latest application.
- Bamfurlong – various issues relating to reported, but unresolved enforcement issues.
- Gloucestershire Airport – helicopter night flights not by the emergency service, appear to be training flights. Clerk to raise with TBC regarding operating hours.

11. Next meeting 20th October 2020 at 7.00pm to be held virtually by Zoom. Contact Clerk for log-in details

The meeting closed at 9.25pm

Signed.....

Dated.....

EXPENDITURE UPDATE April 20 - September 20

RECEIPTS	
PRECEPT	12580
ALLOTMENT RENTS & SUNDRIES	443
S.106 REFUNDS BADGEWORTH VILLAGE HALL FROM TBC	500
VAT REFUND	1011
INTEREST RECEIVED	N/A
TOTAL	£14,535

PAYMENTS			
	PAID	BUDGET	% OF BUDGET SPENT
PAYE/SALARY	2,899	5750	50%
HOME OFFICE	156	208	75%
GENERAL ADMIN/EXPENSES/PAYROLL	113	300	38%
GRASS CUTTING	1,100	2000	55%
ROOM HIRE	60	200	30%
SUBSCRIPTIONS	484	600	81%
INSURANCE/LEGAL/ACCOUNTS	985	1200	82%
DONATIONS	0	352	0%
BADGEWORTH WARD PROJECT	195	1000	20%
BENTHAM WARD PROJECT	0	1000	0%
MAINTENANCE (Inc. trees)	370	1000	37%
OTHER/CONTINGENCY	0	500	0%
ALLOTMENTS	235	300	78%
TRAINING	0	200	0%
WEBSITE	225	280	80%
S106 MONIES	500	N/A	N/A
VAT	326	N/A	N/A
REFUND (ALLOTMENT)	63	N/A	N/A
TOTAL	7,711	£14,890	52%

NB all figures rounded.