

Badgeworth Parish Council

Clerk: Mrs. H. Jones | 07840073143 | badgeworthpc@outlook.com

MINUTES

Minutes of the meeting held on 19th January 2021 held virtually via Zoom at 7.00pm.

Present:

Cllrs. Nigel Cottell (Chairman), Chris Haines MBE, Dave Hitchcock, Mike Howe, Jill Jones,

Clerk: Mrs. H Jones

County & Borough Councillor Robert Vines

1 resident

1. **Apologies** – were received and accepted from Neil Marshall.
2. **Declaration of Interest** – there were none.
3. **Minutes of the last meeting** held on 20th November 2020 were agreed and signed.
4. **Report from the County and Borough Councillor** – Cllr Vines spoke about the budget setting process at both County & Borough Councils. All meetings etc. are currently being held online.
5. **Planning**
 - a) **Update of Parish Council policy for commenting on planning applications** – a document had been circulated. Amendments were agreed relating to how 'Planning in Principle' (PIP) applications would be dealt with, having regard to the enhanced timescales.
 - b) **Delegated Comments to note:**
 - 20/01153/PIP - Permission in Principle for the erection of 1 No. dwelling and associated access. Land Adjacent to Hazemore, Bamfurlong Lane, Staverton. OBJECT – inappropriate development in the Green Belt. Bamfurlong is not a 'village' in planning policy terms.
 - 20/01101/TPO - TPO 375 G1. 5 Poppy Meadow Close Witcombe - SUPPORT
 - 20/01213/TPO - TPO 375 G2. 6 Poppy Meadow Close Witcombe - SUPPORT
 - 20/01162/FUL - Erection of single storey front, side and rear extensions and first floor extension at Jalna, Badgeworth Lane, Badgeworth – NO OBJECTION
 - c) **Planning Decisions & Appeals** – none received.
 - d) **To agree Parish Council response to planning applications received:** no recent applications.
6. **Community & Environment**
 - a) **Little Witcombe Green** – request by W&W Utilities to use section for 14 weeks whilst gas main replacement works are carried out (retrospective). The situation was outlined by the Chair. It was agreed to grant permission subject to an end date and assurances regarding reinstatement of the land. A payment of £1400 would be made to the PC for the use of the land.

- b) **Allotments**
 - **water trough at the lower end of the site** – Cllr Haines & Clerk to continue to sort out.
- c) **Bentham Ward Project** – update regarding small plaque near Bentham Green. Cllr Hitchcock reported that the wording had now been agreed. Clerk & Cllr Haines to liaise re. permission for siting, then seek final quote for plaque and mount.

7. Highways

- a) **Badgeworth Lane** – a discussion document about the volume of traffic and long-term issues has been circulated to Gloucestershire, Tewkesbury, Cheltenham & Gloucester Councils. The full document is available on the Parish Council website in ‘Documents/other’
- b) **Bentham sign** – discussion regarding need for sign when entering village. It was agreed that the Clerk would liaise with Cllr Haines and County Highways and provide details of location and quote for sign.

8. Finance

- a) **Bank reconciliation** – received and noted. Cllr Hitchcock will check after current lockdown restrictions.
- b) **Budget 2021/22**- a budget of £15000 was agreed (see appendix). (Proposed CH, seconded DH)
- c) **Precept 2021/22** –the precept (Council Tax) request to Tewkesbury Borough Council would be £12370 which would mean no rise to the Parish Council part of the Council Tax. (Proposed CH, seconded DH)
- d) **Invoices: the following were authorised for payment:** (proposed CH, seconded JJ)

Payee	Details	Date of invoice	Power to spend	Amount (ex VAT) £	VAT £	TOTAL £
Clerk	Expenses: January	11/1/21	LG(FP)A 1963 s 5	51.31	5.06	56.37
M Harvey	2 x bus shelter cleaning A46	2/1/21	LG(MP)A 1953 s.4 / PCA 1957 s.1	£80	0	£80
Witcombe Village Hall	Hall hire March (agreed to support)	6/1/21	LGA 1972 s.134(4)	£20	0	£20

- e) **Clerk’s salary** –payment & BACS (including any HMRC payment) for January 2021 were agreed (proposed CH, seconded DH)

9. Ward Reports.

- **Hedge on A46 is overgrowing footway** – Clerk to report to Highways
- **Fly tipping** – quite a few instances recently. Can be reported using this link: [tewkesbury.gov.uk \(achieveservice.com\)](http://tewkesbury.gov.uk/achieveservice.com)

- **Badgeworth Court sewage leak** – the management at the Court are working hard with contractors to identify the source of the problem and repair
- **Badgeworth Green damage by vehicles** – being monitored
- **Badgeworth Village projects** – Cllr Cottell gave brief details of a potential project at the crossroads. This would be an agenda item at the March meeting.

10. **Items for the next agenda** – allotment water, Bentham plaque, Badgeworth crossroads project

Date of the next meeting: 4th March 2021. 7.00pm by Zoom – request log-in details from Clerk.

The meeting closed at 8.15pm

Signed.....

Dated.....

BANK RECONCILIATION OCT-DEC 20	
TREASURERS ACCOUNT	£
BALANCE AT BANK 1 OCTOBER 2020	19,709.70
BALANCE AT BANK 31 DECEMBER 2020	18,056.79
ALLOTMENT ACCOUNT	
BALANCE AT BANK 1 OCTOBER 2020	2,155.16
BALANCE AT BANK 31 DECEMBER 2020	2,155.22
BUSINESS BANK INSTANT - CAPITAL	
BALANCE AT BANK 1 OCTOBER 2020	3,577.43
BALANCE AT BANK 31 DECEMBER 2020	3,577.52
TOTAL BALANCE AT BANK 31 DECEMBER 2020	23,789.53

BADGEWORTH PARISH COUNCIL AGREED BUDGET 2021/22

Item	BUDGET	BUDGET
	20/21	21/22
Salaries	5750	6000
General Admin/Expenses	300	360
Office	208	312
Grass Cutting	2000	1900
Subscriptions	600	600
Room Hire	200	200
Donations	352	348
Insurance/Legal/Accounts	1200	1000
Maintenance (Inc. trees & defib)	1000	1000
Contingency	500	500
Badgeworth Ward - specific project to be agreed	1000	1000
Bentham Ward - specific project to be agreed	1000	1000
Training	200	200
Allotments	300	300
Website	280	280
TOTALS	14890	15000

Allocation of reserves	
Badgeworth Village Hall	5000
Election fees	6000
General contingency	5000
Badgeworth Ward project 19/20/21 rollover	1339
Bentham Ward project 19/20/21 rollover	2000
TOTAL	19339

Section 106 funds (Badgeworth Village Hall): there may also be limited expenditure from the remaining S.106 funds allocated to Badgeworth Village Hall