

# Badgeworth Parish Council

Clerk: Mrs. H. Jones | 07840073143 | badgeworthpc@outlook.com

## MINUTES

Minutes of a Meeting of the Parish Council held on 18<sup>th</sup> January 2022 at Witcombe & Bentham Village Hall at 7.00pm.

### Present:

Cllrs. Cottell (Chair), Marshall (vice Chair), Haines MBE. Hitchcock, Jones & Saunders

Clerk: Mrs. H Jones

Borough & County Councillor Robert Vines

1 resident.

A resident attended the meeting to provide details of a recent accident in Bentham Lane. There was a discussion of the issue around speed and speed limits around the roads/lanes of Little Witcombe & Bentham

1. **Apologies** – accepted from Cllr Howe
2. **Declaration of Interest** – Cllr Hitchcock declared an interest in item 6(d) (21/01483/FUL) and left the room during the discussion and decision.
3. **Minutes of the last meeting** held on 2<sup>nd</sup> December 2021 were agreed and signed.
4. **Report from the County and Borough Councillor** – Cllr Vines reported on
  - M5 over bridge on Brookfield Rd and implications
  - GCC budget priorities
  - TBC budget
5. **Parish Council Administration**
  - a) **Asset Register** – checks will take place in next 6 weeks. Clerk will send out details
  - b) **Parish Council email addresses** - pending
6. **Planning**
  - a) **Enforcement Issues** – no further update from Tewkesbury Borough Council
  - b) **Delegated Comments to note:**
    - 21/01432/FUL Erection of single storey front, side and rear extensions and first floor extension. | Jalna, Badgeworth Lane, Badgeworth. **No objection**
    - 21/01457/FUL Erection of a single storey front, side and rear extensions and rear first floor extension. Hillside, Church Lane, Badgeworth. **No objection** to this application, but the hedgerow to the front (village green) and side (driveway to Badgeworth Court) is a strong and positive environmental feature of amenity value, and therefore efforts should be made to retain it.
  - c) **Planning Decisions (Tewkesbury BC)**
    - 21/00003/FUL Conversion of existing barns into 3No. dwellings. Bentham Manor, Church Lane, Witcombe. **PERMIT**
    - 21/00991/FUL Change of use from Agricultural land to Equestrian (for use as a paddock). Bamfurlong Operations Centre - Northern Paddock, Bamfurlong Lane, Staverton. **PERMIT**
    - 21/00668/FUL Erection of rear dormer extension and loft conversion. 35 Lambert Avenue, Shurdington. **PERMIT**
  - d) **To agree Parish Council response to planning applications received.**
    - 21/01412/FUL Provision of 3 polytunnels for vegetable production and 2 associated water tanks for irrigation of vegetables. Part Parcel 1025, Shurdington Road, Shurdington. **No objection** but comments regarding usage, no sales etc.
    - 21/01483/FUL Erection of a detached garage block with games room above. Jones House, Bentham Lane, Bentham. (Cllr Hitchcock left the room and took not part in discussions or decision) **Object** - The Parish Council considers that due to its size, features, intended use and separation from the main dwelling, the proposed development would constitute inappropriate

development in the Green Belt (Para. 149 of the NPPF refers) and would do nothing to conserve and enhance the AONB landscape. (Proposed NM, seconded HS)

## 7. Highways & Public Rights of Way

- a) **M5 bridge, Brookfield Road – closure and implications for access and bus service** – Cllr Cottell provided details of the issues and the actions taken as a result of the road being closed and the loss of the bus service. Contact has been made with GCC, Laurence Robertson MP, Stagecoach. Discussions are on-going to see if a solution can be found regarding the bus service.
- b) **Bentham Lane – speed limits/accidents** – it was agreed that Cllrs Hitchcock and Haines along with the Clerk would work together on a report which could be then taken up with County Highways. The Clerk would also contact TBC about S106 funds.

## 8. Community & Environment

- a) **Bentham Ward Project** – update on plaque and mount. A further quote had been sought for the installation of the stone which was still considered too high. It was agreed that Cllr Haines and the Clerk would try to source a different style of stone which would be simpler to install. David Hunt from the Jet Age Museum has agreed to unveil when installed.
- b) **Badgeworth Ward Project (traffic)** – waiting for GCC Highways manager to confirm what measures would be included in the budget.
- c) **Village Greens and memorial benches** – policy agreed. No memorial benches on the greens.
- d) **Fly tipping around Bentham** – several episodes of fly tipping. Clerk has asked TBC to erect a sign.
- e) **Little Witcombe Village Green** – repairs required after work by Wales & West. Agreement that Parish Council Contractors will repair the damage. W&W have transferred £775 to the PC for the work to be carried out. Clerk to contact grasscutters to carry out work as per the quote.
- f) **Allotments** – review rents 2022. It was agreed to raise the cost of a basic plot by £2 (from £25 to £27) – proposed NM, seconded JJ

## 9. Finance & Insurance

- a) **Finance Lead report – Cllr Hitchcock to report.** Agreed that internal controls take place, are documented & minuted according to the Financial Regulations/Standing Orders. Cllr Hitchcock went through his report
  - Need to be very careful when agreeing payments where a Councillor may have an interest.
  - Invoices to be initialed within the meeting rather than at the end
  - Make sure all invoices show correct details for reclamation of VAT
- b) **Budget 2022/23** – see appendix. A budget of £30540 was agreed. (Proposed DH, seconded)
- c) **Precept 2022/23** – a precept (Council Tax) request to Tewkesbury Borough Council of £12960 was agreed. (Proposed NM, seconded CH)
- d) **Donation request** – request from Witcombe with Bentham Parochial Church Council for donation to assist with the upkeep of Bentham Churchyard. It was agreed to donate £125. (Proposed DH, seconded JJ)
- e) **Payments were authorised** for the following: (proposed DH, seconded HS)  
In addition, a previous payment of £35.79 of Clerk’s expenses from December had not been processed by the bank and therefore would be put through again.

Payee	Details	Date of invoice	Amount (ex VAT) £	VAT £	TOTAL £
Greenfields Garden services	Grass cutting August 2021 (missed invoice)	31/8/21	226.60	45.32	271.92
Witcombe & Bentham Village Hall	July Hall hire		20	0	20
M Harvey	Bus shelter cleaning x 2		80	0	80
Clerk	Expenses: January 22. (Includes	10/1/22	86.25	11.33	97.58

	annual Office 365 subscription)				
Clerk	Expenses: February 22	10/1/22	26	0	26
Matt Hale Tree Surgeon	Tree surgery at Little Witcombe & Badgeworth Village Greens	15/1/22	540	108	648

f) **Clerk's salary** –authorised payment & BACS (including any HMRC payment) for January & February 22 (proposed DH, seconded HS)

**10. Ward Reports.**

- **A46 footway** – request for clearance has not been done, but a different section has. Clerk to take up with Highways
- **A46 bus stops** – both sides near Whiteland's Lane in very poor state – Clerk to take up with Highways

**11. Next meeting** – 3<sup>rd</sup> March 2022. Badgeworth Village Hall 7.00pm

The meeting finished at 8.20pm

Signed..... Date .....

## AGREED 2022-23 Budget

Item	BUDGET OPTION
	<b>22/23</b>
Salaries	6100
General Admin/Expenses	500
Office	312
Grass Cutting	2000
Subscriptions	600
Room Hire	200
Donations	248
Insurance/Legal/Accounts	1300
Maintenance (Inc. trees & defib)	1000
Contingency	500
Badgeworth Ward - specific project to be agreed	1000
Bentham Ward - specific project to be agreed	1000
Badgeworth Village Hall (floor replacement) Note: to be paid for by S.106/BVHMC contribution	15000
Training	200
Allotments	300
Website	280
<b>TOTALS</b>	<b>30540</b>

BUDGET Total MINUS VH floor	<b>15540</b>
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Allocation of reserves	
Badgeworth Village Hall	5000
Election fees	3000
General contingency	5000
Badgeworth Ward project 19/20/21 rollover	2339
Bentham Ward project 19/20/21 rollover	2063
Allotments	2000
<b>TOTAL</b>	<b>19402</b>