

Badgeworth Parish Council

Clerk: Mrs. E.Oakley | 07840073143 | badgeworthpc@outlook.com

July 6, 2024

PARISH COUNCIL MEETING

Dear Residents/Councillor,

I hereby give notice that **MEETING OF THE PARISH COUNCIL** will be held at **WITCOMBE AND BENTHAM VILLAGE HALL on THURSDAY 11TH JULY 2024 at 7.00pm**. All Residents of the Parish are welcome, and Members of the Council are hereby summoned to attend to transact the business of the Parish Council as set out below.

A 15 Minute period will be set aside at the start of the meeting for Members of the public to raise questions.

AGENDA

- 1. Apologies** - To receive apologies for absence.
- 2. Declaration of Interest & dispensation requests** - Members are requested to declare any interest they may have in the business set out on the agenda to which the approved Code of Conduct appears.
- 3. To confirm the minutes of the last meeting (May) and the minutes of the extraordinary meeting for annual finance (June) and deal with Matters Arising not included as an agenda item.**
- 4. To Receive a Report from the County and Borough Councillor.**
- 5. Finance & Insurance**
 - a) Internal finance controls and banking** - to receive an update
 - b) Council credit/debit card** - to consider bank application
 - c) To note previously authorised payments made since last meeting -**

Payee	Details	Date of invoice	Amount (ex VAT) £	VAT £	TOTAL £
Community Heartbeat	Defibrillator maintenance – annual support year 5	22/03/24	£270.00	£54.00	£324.00
Greenfields Ltd	Grounds maintenance May 2024	31/05/24	£373.00	74.60	£447.60

d) To approve items for payment-

Payee	Details	Date of invoice	Amount (ex VAT) £	VAT £	TOTAL £
Curtis website design	Annual hosting and technical support 2024 to 2025	18/05/24	£165.00	0	£165.00
J Harvey and Son	Cleaning of two bus shelters for June 2024	09/06/24	£80.00	0	£80.00
Greenfields Ltd	Grounds maintenance June 2024 – village greens and layby	15/07/24	£300.00	£60.00	£360.00
GAPTC	Councillor training	26/06/24	£45.00	0	£45.00

Badgeworth Village Hall	Room hire fee-14 th May 2024	04/06/24	£25.00	0	£25.00
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e) **Clerk's salary** – To authorise PATA to calculate any arrears, and to authorise payment & BACS (including any HMRC payment) and clerk's expenses until 19th July 2024

6. **Planning**

- a) **Enforcement Issues** – to receive updates to include Elm Gardens Badgeworth Road Badgeworth
- b) **Delegated Comments to note** - to receive report
- c) **Planning Decisions, Appeals & enforcement issues**– to receive report
- d) **Golf course planning presentation** – to receive an update
- e) **To agree Parish Council response to planning applications received**
 - **23/01163/FUL** proposed two bed dwelling, submission of revised plan, **32 Field View Lane Witcombe Gloucester Gloucestershire GL3 4XB**

7. **Community & Environment**

- a) **Badgeworth Village Hall management committee report** – to consider offer of free textile bank as a fund-raising initiative
- b) **Parish footpaths** – update on parishioner concerns
- c) **Trees maintenance** – to receive an update
- d) **Climate and biodiversity policy development** – to receive an update
- e) **Allotments management** – to receive and update

8. **Highways**

- a) **Missing Link Scheme** – receive an update.

9. **Parish Council Administration**

- a) **Co-option notices – to receive an update**
- b) **Standing Orders** – to action internal auditor's comments: Standing Orders were last reviewed in 2021. Recommend that they are updated to the 2022 NALC model version available on the GAPTC website.

10. **Ward Reports.** Councillors to **report** upon **minor issues** which have not been included on this Agenda.

11. **Items for the next agenda and the date of the next meeting.**

Signed: *Elizabeth Oakley* (Clerk to the Council)