

# Badgeworth Parish Council

Clerk: Mrs. H. Jones | 07840073143 | badgeworthpc@outlook.com

## DRAFT MINUTES

Minutes of a Meeting of the Parish Council held on 14<sup>th</sup> March 2024 at Witcombe & Bentham Village Hall at 7.15pm.

### Present:

Cllrs. Cottell (Chair), Marshall (vice Chair), Cooper, Haines MBE, Howe, Jones, McKay, Sekhar

Clerk: Mrs. H Jones

Incoming Clerk: Elizabeth Oakley

Borough & County Councillor Robert Vines

12 residents

15-minute public comment – comments were noted from residents about a planning application. The PC would also contact Highways about verges in Cold Pool Lane.

- 1. Apologies** – received from Cllr Sekhar.
- 2. Declaration of Interest & dispensation requests** – Cllr McKay declared an interest in 6(b) 23/01163/FUL. Cllr Cottell declared an interest in any discussions regarding Badgeworth Village Hall.
- 3. Minutes of the meeting held on 16<sup>th</sup> January 2024** were agreed and signed.  
**Matters Arising not included as an agenda item:** the new gateway in Cold Pool Lane has been installed. No traffic lights were used during installation. Clerk would contact Highways regarding the invoice received.
- 4. To Receive a Report from the County and Borough Councillor:** Cllr Vines reported that the Council tax has now been set. GCC has set a budget with a 4.99% increase, and TBC has an increase of 3.59%.
- 5. Finance & Insurance**
  - a) Independent Internal Audit report 23/24** was received. No major actions were identified. Minor actions identified would be implemented in the next year. (proposed MH, seconded CH)
  - b) The previously authorised payment made since last meeting was noted.** (proposed RM, seconded JJ)

Payee	Details	Date of invoice	Amount (ex VAT) £	VAT £	TOTAL £
M Harvey	Bus Shelter cleaning A46	7/2/24	80	0	80

- c) Payments for the following were authorised,** but Clerk requested to contact GCC regarding the invoice for the gateway installation as no traffic lights were used (proposed RM, seconded JJ)

Payee	Details	Date of invoice	Amount (ex VAT) £	VAT £	TOTAL £
Gloucestershire County Council	Gateway installation, Cold Pool Lane – need for traffic lights	29/2/24	450	0	450
GAPTC	Independent Internal Audit	12/3/24	£184.05	0	184.05
Clerk (outgoing)	Expenses: March 24	5/3/24	58.06	4.37	62.43

Clerk (outgoing)	Expenses: April 24	5/3/24	26	0		26
Clerk 2 (new)	Expenses: March 24	5/3/24	26	0		26
Clerk 2 (new)	Expenses: April 24	5/3/24	26	0		26

- d) **Receipts** – Clerk reported a VAT receipt of £1138, Lloyds £70 for inadequate service, and £1 correction of an error.
- e) **Clerk’s salary** –payment & BACS (including any HMRC payment) for March & April for both outgoing and newly appointed Clerk (crossover of 2 months) were authorised (proposed DC, seconded RM)

## 6. Planning

- a) **Cheltenham, Gloucester and Tewkesbury Strategic and Local Plan** – the response of the PC was ratified. It has been submitted and has been published on the Parish Council’s website. (proposed JJ, seconded RM)
- b) **Delegated Comments to ratify & note:**
- **23/01100/FUL Installation** of low-level lighting, together with a gravel pathway. New entrance gate. **Greenway Hotel. NO OBJECTION**
  - **23/01163/FUL Proposed 2-bed dwelling at 32 Field View Lane, Witcombe. OBJECTION** – access and parking arrangements and implications. (Cllr McKay took no part in the discussion or decision)
- c) **Planning Decisions, Appeals & enforcement issues**– Concerns were raised about noncompliance with planning conditions at the pleasant View site in Cold Pool Lane. It was agreed to raise these concerns with TBC Enforcement. (proposed NM, seconded DC)
- d) **Parish Council responses to planning applications received.**
- **23/01195/FUL** Proposed change of use of land to a private Gypsy and Traveller site consisting of 1 pitch of 1x Mobile Home, 1x Touring Caravan, 1x dayroom, access, and ancillary hardstanding. **Part Parcel 5262, Near Rudgeley House, Cold Pool Lane, Badgeworth. Detailed OBJECTION** (proposed NM, seconded DC)
  - **24/00128/FUL Demolition** of the existing dwelling and construction of a replacement self-build dwelling. **Ingleside, Dog Lane, Witcombe. SUPPORT** (Proposed CH, seconded MH)

## 7. Community & Environment

- a) **Badgeworth ward** – need for a dog waste bin, shovels for grit bins and signage, Church Lane Badgeworth (funding to from 24/25 Ward allocation). It was agreed to obtain quotes for a grit bin & shovel, mixed waste/dog bin using funds allocated to the Badgeworth Ward 24/25 (proposed NM, seconded DC)
- b) **Biodiversity Policy** – the policy was discussed. Minor changes were made, and the policy approved.

## 8. Highways

- a) **Missing Link Scheme** –update given. Concerns expressed about temporary road layout being very dangerous. Cllr Jones to find out point of contact.
- b) **Badgeworth Village** – gateway on Cold Pool Lane (from Badgeworth Ward project funds). Now installed.

## 9. Parish Council Administration

- a) **Formal welcome to replacement Clerk** – Elizabeth Oakley was formally welcomed as Clerk. Helen Jones would remain in post until the end of April to carry out the end of year accounts as far as possible.
- b) **Resignation of Nathan McDonald from the Council** – noted. TBC have been informed. Cllr Marshall would be the PC representative on Badgeworth Village Hall Management Committee until May, and Cllr Jones would do the Public Footpaths & Rights of Way (Badgeworth ward)
- c) **Asset register & checks** – these were now complete. An action plan for works would be brought to the next meeting.

- d) **Complaint – to consider and agree an appropriate response to complaint received regarding the site of litter bin.** The points raised were fully discussed for a second time and the conclusion is that the PC sees no reason to move the mixed waste bin at the junction of Dark Lane and Whiteland’s Lane.
- e) **Delegation of the payroll contact to an employee** – it was agreed that the Clerk (E. Oakley) be authorised to submit payroll details to PATA having first had agreement and checks carried out from the Finance lead.

**10. Ward Reports.**

- **Cllr Haines spoke to give his resignation from the Parish Council after 17 years.** This was accepted and Cllr Haines thanked for his dedication.
- **Footpaths in Bentham** – several are not in the alignment they should be.
- **Planning application 22/01137/OUT 50 dwellings end of Badgeworth Lane adj to A46.** Cllr Howe would send the PC comments to all members of the TBC planning committee as the Borough Councillor could not represent local comments because of a conflict of interest.

Helen Jones, retiring Clerk was thanked for her efforts for the last 8 years and Councillors wished her well.

**11. Date of the next meeting** – 14<sup>th</sup> May 2024, Badgeworth Village Hall at 7.00pm

**Meeting finished at: 9.15pm**

Signed..... Date.....