

Badgeworth Parish Council

Clerk: Mrs. H. L. Jones | 07840073143 | badgeworthpc@outlook.com

MINUTES

Minutes of the meeting held on 9th July 2019 at Badgeworth Village Hall at 7.30pm.

Present:

Cllrs. Chris Haines MBE (Chairman), Nigel Cottell, David Hitchcock, Jill Jones & Neil Marshall

Clerk: Mrs. H Jones

Borough & County Councillor Vines

1. **Apologies** - received from Cllr Mike Howe.
2. **Declaration of Interest** –
 - Cllr Hitchcock declared an interest in the planning application at Orchard House, Bentham
 - Cllr Cottell declared an interest in the application at Cotswold House, Badgeworth
3. **To consider Co-options to the Parish Council** – no applications had been received.
4. **The minutes of the meeting held on 16th May 2019** were agreed as a true record and signed.

Matters Arising

Enforcement action is being taken by TBC with regard to the site at Part Parcel 8072, Badgeworth Lane.

5. **County and Borough Councillor Robert Vines gave a brief report.**
6. **Planning**

a) Delegated Comments from Parish Council

19/00600/FUL Erection of a single storey rear extension. 6 Egdon Crescent Badgeworth Cheltenham. NO OBJECTION

19/00460/CLE Certificate of lawfulness to establish the erection of a dwelling house and detached garage and provision of associated residential garden area. Leaffield Cottage Green Lane Witcombe. NO OBJECTION

Planning decisions (Tewkesbury Borough Council):

19/00354/FUL Replacement Dwelling re-siting of Approval 16/01211/FUL. Rowan Cottage Dog Lane Witcombe PERMIT

9/00357/FUL Retention of hard standing & 3 no. agricultural buildings. Erection of proposed polytunnel, additional hard standing & extension to agricultural track. Removal of existing structures. Greenacres Brookfield Road Churchdown PERMIT

19/00444/FUL. Proposed front, side and rear extensions. Wenallt Badgeworth Lane Badgeworth PERMIT

b) Parish Council response to planning applications:

- 19/00279/FUL Demolition of existing derelict barn and erection of 2 no. holiday lets. Orchard Farm Bentham Lane Bentham – NO OBJECTION (Cllr Hitchcock declared an interest and took no part in the discussion)
- 19/00539/FUL Erection of two storey side and rear extensions and steps to rear garden. Cotswold House Cold Pool Lane Badgeworth. OBJECT – concerns given

about size of extension, proximity & impact on adjacent properties. (Cllr Cottell declared an interest and took no part in the discussion)

- 19/00527/FUL Demolition of existing garage and erection of a detached 3 bay garage with storage over. Peak View Cottage Green Lane Witcombe. OBJECT – Adverse impact of height and size of building within AONB & Green Belt
- 19/00616/FUL Removal of agricultural occupancy condition D from planning consent 93/2868/0700/OUT (Bluebell Farmhouse). Bluebell Farmhouse Cold Pool Lane Badgeworth – NO OBJECTION

7. Highways

- a) **Badgeworth Lane** – Cllr Cottell reported back from a site meeting with the PCSO & Headteacher of Shurdington Primary School. County Highways had not accepted the offer to meet on site. It was agreed that a detailed letter would be sent to County Highways outlining the problems and suggesting various actions.

8. Community Issues

- a) **Maintenance:** the Perspex window in the Badgeworth Lane bus shelter has been broken. It was agreed to get a quote for replacement.
- b) **Bench repair, Badgeworth Green.** A quote for repairs had been received from the person who had originally constructed the bench. The quote was considered to be excellent value. However, the Financial Regulations stipulate that 3 quotes should be sought. In addition, quotes for a new bench were given which ranged between £950 & £1750. It was agreed a notice would be put on Parish Council noticeboards and website requesting quotes for repair for a period of 4 weeks. If no lower quote was received, the initial quote would be accepted (amount to be reported at September meeting)
- c) **Grass cutting**
 - **To discuss regularity of grass cutting and authorise increase in expenditure if necessary** – it was agreed that the existing contractor should continue to cut the greens as necessary with the increased costs being taken from the contingency budget. A wet spring has meant that the greens have been cut more often, and the budget will be exceeded.
 - **To discuss cutting of Badgeworth Green and make adjustments to schedule if considered appropriate** – after discussion it was agreed that Badgeworth Green would continue to be cut with the same regularity. Only one complaint has been received compared with many compliments received. The Green is outside the Church and is a relatively small area.
- d) **Allotments – update on rent collection, inspection and any other issues.**
 - It was agreed that the Clerk would be authorised to request that the Land Registry documents be amended to show the correct details.
 - The Clerk reported that all rents had been collected and all plots taken
 - Cllr Jones reported that the allotments had been inspected by the Working Group. 5 plots were in a very poor state (one has now got a new tenant) and a strange structure was being erected on one plot. It was agreed that tenants would be written to about the state of their plots and the size of one structure.
- e) **Bentham Ward project – to discuss options for project within Bentham Ward (£1000 allocated).** This would be discussed again at the September meeting
- f) **Badgeworth Ward project – to discuss options for project within Badgeworth Ward (£1000 allocated).** Cllr Marshall suggested that a noticeboard at the Bamfurlong end of the parish would be a good idea. It was agreed that the Clerk would seek quotes, and Cllrs Marshall and Cottell would look at potential locations.

- g) **Badgeworth Notice Board.** A quote of £48 for repair of second glass door was received. This was agreed.
- h) **Dog Waste bins, Bentham & Cold Pool Lane** – a meeting had been held on site in Bentham with an Officer from TBC and locations agreed close to the Bentham Green development and in Green Lane. The dog waste bins would be green. These have been ordered along with the bin for the Cold Pool Lane development and would be put in place soon.

9. Finance

- a) **To receive quarterly budget update** (April – June) – was received and noted (see appendix)
- b) **On-line banking – update on progress, and discussion of management of accounts.**
It was agreed that Cllr Jones would be added to the mandates. With regard to on-line payments there would be one Councillor each from Badgeworth & Bentham Wards allowed to authorise payments and that these would be Cllr Haines and Cllr Cottell
- c) **Payment was authorised and cheques issued:**

ACCOUNTS FOR PAYMENT						
Payee	Details	Date of invoice	Power to spend	Amount (ex VAT)	VAT	TOTAL
Came & Company	Annual Insurance (already issued as reminder had not been sent)	11/04/2019	LGA 1972 ss.111,143	797.77	0	797.77
Witcombe & Bentham Village Hall	Hall hire, May	29/06/19	LGA 1972 s.134(4)	20.00	0.00	20.00
G. Knight	Grass cutting x 3	23/5, 3/6, 24/6	HA 1980 s.96	450.00	0.00	450.00
Curtis Web Design	Annual tech support & hosting of website	18/06/19	LGA 1972 s.111	165.00	0.00	165.00
PATA	Payroll services Apr-Jun	04/07/19	LGA 1972 s.111	23.25	0.00	23.25
Clerk	Expenses (June)	25/06/19	LG(FP)A 1963 s 5	31.38	2.99	34.37
Clerk	Expenses (July)	03/07/19	LG(FP)A 1963 s 5	25.13	1.99	27.12
				1512.53	4.98	1517.51

- d) **Clerk's salary** – payment was authorised & cheques issued for June & July 2019.

10. Ward Reports.

Councillors to **report** upon **minor issues** which have not been included on this Agenda.

- Cllr Marshall reported that there had been an increase in training flights at the airport between 10.00 and 12.00pm. This would be raised at the next Consultative

Committee meeting. Other Parish Councils would be asked if they had also received complaints.

- Cllr Hitchcock has asked that the Shurdington Road be included in the review of primary and secondary cycle routes being carried out by the County Council.
- Cllr Cottell reported that unaudited accounts have been produced for the Badgeworth Village Hall. Takings and bookings are good.

11. The next meeting of the Parish Council will be held on Thursday 5th September 2019 at Witcombe & Bentham Village Hall (small meeting room) at 7.30pm

The meeting closed at 21.30pm

Signed..... Dated.....

EXPENDITURE UPDATE APRIL - JUNE 2019

RECEIPTS	
DESCRIPTION	AMOUNT
PRECEPT	£12,380.00
ALLOTMENT RENTS	166.5
INTEREST	£0.40
TOTAL	£12,546.90

PAYMENTS			
	PAID	BUDGET	% OF BUDGET SPENT
PAYE/SALARY	966.42	5750	17%
HOME OFFICE	34.66	208	17%
GENERAL ADMIN/EXPENSES/PAYROLL	26.34	300	9%
GRASS CUTTING	600.00	2100	29%
ROOM HIRE	20.00	220	9%
SUBSCRIPTIONS	464.06	600	77%
INSURANCE/LEGAL/ACCOUNTS	160.00	1200	13%
DONATIONS	100.00	432	23%
BADGEWORTH VILLAGE HALL	0.00	0	N/A
BADGEWORTH WARD PROJECT	0.00	1000	0%
BENTHAM WARD PROJECT	0.00	1000	0%
MAINTENANCE (Inc. trees)	148.00	1000	15%
OTHER/CONTINGENCY	0.00	500	0%
ALLOTMENTS	0.00	300	0%
TRAINING	0.00	400	0%
WEBSITE/TRANSPARENCY	0.00	280	0%
S106 MONIES	0.00	0	0%
VAT	322.89	£0.00	0%
TOTAL	2,842.37	£15,290	19%