

Badgeworth Parish Council

Clerk: Mrs. H. Jones | 07840073143 | badgeworthpc@outlook.com

MINUTES

Minutes of the meeting held on 17th January 2019 at Witcombe & Bentham Village Hall at 7.30pm.

Present:

Cllrs. Chris Haines MBE (Chairman), Nigel Cottell, David Hitchcock, Mike Howe, Neil Marshall & Doug Nelson

Clerk: Mrs. H Jones

Borough & County Councillor Vines

12 residents

1. **Apologies** - apologies received from Cllr Jill Jones.
2. **Declaration of Interest** – there were none.
3. **The minutes of the meeting** held on 27th November 2019 were agreed and signed.
Matters Arising – County Highways had confirmed that the hand rail on the green at Little Witcombe would be replaced.
4. **To Receive a Report from the County and Borough Councillor.**
 - The **Budget and Council Tax** will be decided by TBC on February 19th. Currently Council Tax stands at £114.36 (Band D) – 5th lowest in England this was set last year with an increase of £5. It is anticipated that TBC will increase this year by £5 which equates to 4.37% for a Band D tax payer. Council tax only delivers £3.87m of income - 23% of gross expenditure. Other anticipations are: County Council will increase by £53 for Band D payer. A couple of highlights from the County Council are an extra £11m for Children's Services and an extra £2m for Adults. Police increase £12
 - **Unauthorised Travellers in Church Lane, Badgeworth.** TBC are aware - both the enforcement team and the legal team. It is understood that the police visited the area this afternoon.
 - **Javelin Park Incinerator** is nearing completion and is due to be operational this Summer. At last stopping landfill and turning Gloucestershire waste into electricity.
5. **Planning**
 - a) **Tewkesbury Local Plan Update** - Cllr Cottell & Howe had met TBC Planning Officers to reiterate the objections of the Parish Council to residential development options in Badgeworth/Shurdington. The allocations of sites appears to be developer, rather than planning led. The muddled planning situation regarding the traveller site in Cold Pool Lane, Badgeworth was also raised.
 - b) **Delegated Comments, Planning Decisions & Appeals – Delegated consultations:**
 - The Sheiling- NO objection: assume that there must be a minimum width maintained when a public footpath crosses a residential property? The plans must provide for an adequate public foot path between the new extension and the boundary.

- 18/01048/FUL Erection of a single storey rear extension. The Cottage Dryhill Farm Ullenwood. NO OBJECTION

Planning decisions

- 18/01059/FUL Erection of a two storey residential dwelling. Badgebrook Badgeworth Lane Badgeworth-PERMIT
- 18/01167/FUL Demolition of existing garage, erection of single and double storey side and single storey rear extensions. The Sheiling, Badgeworth. PERMIT

Appeal Decisions

- 17/01190/FUL Elm Cottage Shurdington Road, Shurdington. Retention of residential annexe. DISMISSED

c) To agree Parish Council response to planning applications:

- 18/0073/TWMAJW Temporary extension to recycling facility yard. **Land at Shurdington Road, Shurdington.** OBJECT – harm to Green Belt
- 18/01295/OUT. Outline application for the demolition of an existing log cabin and the cessation of the extant log cabin and erection of a new single dwelling (including means of access). **Fortitude, Birdlip Hill, Witcombe** – OBJECT – same reasons as previous application (harm to AONB, precedent, access etc.)
- 18/01259/FUL Conversion of the existing coach house into an independent dwelling, the creation of a parking area and associated works. **Haroldstone House, Cold Slad Lane, Crickley Hill.** NO OBJECTION
- 19/00008/FUL. Erection of a new single storey visitor centre constructed of two shipping containers clad in timber. **Crickley Hill Country Park.** SUPPORT
- 18/01246/FUL Single storey extension to existing detached garage/garden room. **Half Acre Badgeworth Lane, Badgeworth.** SUPPORT
- 18/01270/TPO. TPO 278 - Removal of 2 dead standing trees (T9 & T10). **Dawn Nurseries, Main Road, Shurdington.** No details given so TBC specialist asked to assess
- 18/01269/TPO. TPO 278 - T8 Oak tree - Prune max 0.5m off top, 2m of west side and about 1.5m off projecting parts on other sides. Retain all inner live growth (to form a future smaller crown). Prune out dead wood greater than 25mm diameter. **Dawn Nurseries Main Road Shurdington** – NO OBJECTION
- 18/01262/FUL Erection of a single storey and two storey rear extension. **1A Bryerland Road, Witcombe.** NO OBJECTION

6. Community Assets

- Section 106 monies** –a report was received from the Badgeworth Village Hall working group (minute 6a 27/11/18) regarding the use of remaining S106 funds to Badgeworth Village Hall.

The Clerk outlined the difficulties of purchasing items with cheques with most suppliers not allowing this form of payment. It was agreed that:

- Either a Councillor or the Clerk would use personal credit card to purchase, and money would be reimbursed by PC cheque as soon as practically possible.
- Items would be purchased as soon as possible, with cheques being signed and issued (in accordance with quotes) and reported to the next meeting.
- Cllrs Howe & Hitchcock would be informed of up to date prices and agree best option, before order placed.

It was agreed that the quotes be accepted (see appendix):

- Range Style Cooker - Rangemaster 110 Dual Fuel - expenditure agreed up to £1700. Purchase to be made on line - Best deal on the day to include delivery
 - Rangemaster cooker hood –expenditure agreed of up to £425 -purchase to be made on line.
 - Digital Projector, Screen, Ceiling Mount £1106.52 (inc VAT). Plus, option to allow Wireless connection to the projector for an additional £106.80 (inc VAT)- purchase via Council raising order and cheque.
 - Electric Piano - Yamaha YPD 143. expenditure agreed up to £750 to include delivery – online purchase. Additional item Digital Piano Casters £222 (inc del) from Gear for Music.
 - Solar powered Flood lights(x3) for car park. Expenditure agreed up to £225 to include delivery. -Additional items 2 x Welcome lights agreed expenditure up to £40. Online purchase.
 - Storage shed – 6ftx 2.5ft Agreed expenditure up to £250 to include delivery. Online purchase
- b) **Trees on Village Greens** – it was agreed that a visual tree assessment would be carried out by Tree Maintenance Ltd £265+ VAT. (Regular inspection was agreed minute 6a 13/12/16)
- c) **Allotments** – a new tenant has taken on a vacant plot. Clerk to draft newsletter for allotment group to agree.
- d) **Request for litter bin in layby on A417/Cold Slad Lane** – not considered appropriate as could attract more litter.

7. Finance

- a) **Internet Banking** –banking arrangements regarding cheque payments were discussed and the problems encountered with on-line purchases. It was agreed that the Parish Council would work towards on-line banking. The Clerk would look at the options for on-line banking and the changes to the Financial Regulations that would be necessary.
- b) **Financial update** – the quarterly budget update was received (see appendix) and the bank reconciliations (checked by Cllr Hitchcock) were noted.
- c) **Budget & Precept 2019/20** – Cllr Howe proposed, and Cllr Hitchcock seconded the proposal that the budget be set at £15290. This was agreed. (see appendix)
Cllr Cottell proposed, and Cllr Nelson seconded the proposal that the Precept be set at £12380 and this was agreed. This means that the amount paid by a Band D property would remain the same.
- d) **Receipt** - the receipt of £2627 from S.106 funds to Badgeworth Village Hall for the stone/window repairs was noted.
- e) **Payments were authorised and cheques issued:**
- £95 – GAPTC. Councillor training course
 - £30 – Witcombe & Bentham Village Hall hire October meeting
 - £ 24.72 x allotment keys (20.60 + 4.12 vat)
 - £22.50. PATA payroll services. Oct – Dec 2018
 - £23.83 expenses. December 2018
 - £106. 82 expenses. January 2019 (includes £20 Clerk’s networking event & £59.99 Office 365 subscription for laptop)
 - £13.20 (inc £2.00 VAT). Community Heartbeat. Lightbulb for Witcombe defib cabinet

- £45.60 (inc. 7.60 VAT) Community Heartbeat. Pads for Badgeworth defib
- f) **Clerk's salary** - payment was authorised & cheques issued for December 2018 & January 2019.

8. **Ward Reports.**

- Cllr Marshall asked whether consideration could be given to a noticeboard at the Bamfurlong end of the Parish during the year. This was noted and would be discussed later in the year.
- The situation regarding the travellers now in Church Lane was raised, along with actions being taken by County and District Councils.
- Cllr Howe asked if TBC Enforcement could be prompted against about the situation at the barn on Badgeworth Lane

9. **Items for the next agenda and the date of the next meeting.**

The meeting closed at 9.45pm

Signed.....

Dated.....

APPENDIX

BADGEWORTH VILLAGE HALL QUOTES. S.106

Note – all VAT inclusive. Full details held by Clerk.

- Range style cooker. Rangemaster Kitchener 110cm Dual Fuel. 3 estimates: £1399, £1599, £1634
- Rangemaster classic 100 cooker hood. 3 estimates: £379, £410, £339
- Optoma DH401 projector. 4 estimates: £702, £740, £937.30, £937.30 (ancillary equipment e.g. screen – estimate from cheapest projector supplier £511.32. Installation & cabling estimate £150)
- Digital piano. Yamaha YPD143. 4 estimates: £655, £699, £649, £779 (specialist castors £222, Secure storage cabinet handmade estimate £225)
- Solar Powered floodlights - £209.98, £214.78, £227.94. Solar 'welcome' lights £35
- Wooden lean-to storage shed - £214.99, £229.99, £270.39

APPENDIX

EXPENDITURE UPDATE APRIL - DEC 2018

RECEIPTS	
DESCRIPTION	AMOUNT
PRECEPT	£12,000.00
ALLOTMENT RENTS	301.5
ALLOTMENT ADMIN	£30.00
W&BVH CONTRIBUTION TO DEFIB BATTERY	£100.00
TBC S.106 MONIES RE. BADGEWORTH VILLAGE HALL WINDOW REPAIRS	£2,627.00
INTEREST	
TOTAL	£15,058.50

PAYMENTS			
	PAID	BUDGET	% OF BUDGET SPENT
PAYE/SALARY	3,748	5,600	67%
HOME OFFICE	139	208	67%
GENERAL ADMIN/EXPENSES/PAYROLL	180	250	72%
GRASS CUTTING	2,000	2,400	83%
ROOM HIRE	60	225	27%
SUBSCRIPTIONS	549	550	100%
INSURANCE/LEGAL/ACCOUNTS	936	1,200	78%
DONATIONS	100	432	23%
BADGEWORTH VILLAGE HALL	0	1,000	0%
MAINTENANCE (inc. trees)	543	1,000	54%
OTHER/CONTINGENCY	6	500	1%
ALLOTMENTS	283	300	94%
TRAINING	158	200	79%
WEBSITE/TRANSPARENCY	261	265	98%
VAT	168		
TOTAL	£9,130	£14,130	65%

APPENDIX

BADGEWORTH PARISH COUNCIL AGREED BUDGET 2019/20

Item	BUDGET
	19/20
Salaries	5750
General Admin/Expenses	300
Office	208
Grass Cutting	2100
Subscriptions	600
Room Hire	220
Donations	432
Insurance/Legal/Accounts	1200
Maintenance (Inc. trees)	1000
Contingency	500
Badgeworth Ward - specific project to be decided	1000
Bentham Ward - specific project to be decided	1000
Training	400
Allotments	300
Website	280
TOTALS	15290

Allocation of reserves	
Badgeworth Village Hall	5000
Election fees	6000
General contingency	5000
TOTAL	16000

Section 106 funds (Badgeworth Village Hall): there is also be expenditure from the remaining S.106 funds allocated to Badgeworth Village Hall of around £12000 split between 18/19 & 19/20.