

# Badgeworth Parish Council

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Clerk: Mrs. H. Jones | 07840073143 | badgeworthpc@outlook.com

## MINUTES

**Minutes of the meeting held on 20<sup>th</sup> June 2017 at Badgeworth Village Hall at 7.30pm.**

### **Present:**

Cllrs. Chris Haines MBE (Chairman), Nigel Cottell, Max Bruckshaw, David Hitchcock, Mike Howe, Jill Jones, & Doug Nelson

Clerk: Mrs. H Jones

Borough & County Councillor Vines

4 residents of the Parish and a representative from Hunter Page Planning.

**Parishioners Questions** – 3 residents, the applicants and the planning consultant were in attendance regarding the mountain biking facility at Crickley Hill. There was a general discussion about the application and specifically about public footpaths crossing the site. It was agreed that Cllr Hitchcock and Cllr Haines would meet the applicant on site at some point to look at any issues relating to the Public Rights of Way.

1. **Apologies** – apologies had been received from Cllr Hunt.
2. **Declaration of Interest** – there were none.
3. **Minutes of the last meeting** – the minutes of the Annual Parish Meeting and the Annual Meeting of the Parish Council held on May 25<sup>th</sup>, 2017 were agreed as a true record and signed.
4. **Report from the County and Borough Councillor** – a report was given by Cllr Vines
5. **Planning – to consider the response to the following applications:**
  - a) 17/00495/FUL Change of use of agricultural land to D2 (Leisure) Use and the formation of additional routes to extend the mountain bike riding facility at Crickley Hill Farm – SUPPORT, but would draw attention to issues regarding the Public Rights of Way on the site. The development should not have an adverse impact on these Public Rights of Way which should be clearly signposted, remain clear and usage not restricted by the activities on the site.
  - b) 17/00618/FUL Conversion of existing redundant buildings to dwelling with the benefit of existing vehicular and pedestrian access at Knapp Farm Hill Farm Birdlip Hill, Witcombe - SUPPORT
6. **Assets and Village Greens**
  - a) **Badgeworth Village Hall – to discuss a revised constitution for the Management Committee.** Revisions had been circulated. It was agreed that Cllr Howe would make further small amendments which would then be formally discussed by the Management Committee and the Parish Council. The Clerk and Chair of the BVHMC would prepare risk assessments and schedule for checking of the building over the summer.
  - b) **Badgeworth bus shelter** – it was agreed that a quote of £15 to clean the bus shelter would be accepted. This would be a one off clean, and the state of the bus shelter would be monitored.

- c) **Allotments** – Cllr Jill Jones provided an update on rubbish clearance, vacant allotment and water supply issues. The Clerk advised that it would be prudent to investigate the basis of the water supply. It was agreed that the Parish Council would liaise formally with the adjoining land owner about this. In the meantime, the water supply must be shared between plots.

A quote of £170 had been given for clearing and subdividing plot 10 into 3 plots. This was agreed.

7. **Highways**

- a) To discuss how to allocate the Local Highways money (£5,000). Note - structural maintenance i.e. Footway or Carriageway patching / resurfacing Highways will price match that 5k effectively giving 10k. It was agreed that Councillors would look at roads in tier Ward and a list would be prepared at the next meeting.

8. **Training** - To discuss the training needs and requests from Councillors and Clerk – deferred to July meeting.

9. **Miscellaneous**

- a) **Environmental Warden Proposal** – to receive an update on this proposal by TBC and decide whether to participate – it was decided that the Parish Council would not participate in this.

- b) **Little Witcombe estate** – to receive information from a local resident expressing concerns about verges, drains, potholes and other issues and take action as agreed. After a discussion, the Parish Council agreed that the issues identified were the responsibility of GCC and Severn Vale Housing.

10. **Finance**

- a) **Quarterly update** – an update on expenditure versus budget was accepted. Cllr Hitchcock had checked and signed the bank reconciliation.

b) **Payment was authorised and cheques issued:**

- Expenses: £66.98
- Daryl Allen: £65. Supply of materials and repair of window Badgeworth bus shelter.
- Mrs. Jacques: £39.40 - refund for overpayment of allotment rents.
- A & A Farms: £43.60 (£36.33 + £7.27 VAT) - 4 x allotment gate keys.

- c) **Clerk's salary** – payment was authorised & a cheque issued.

11. **Ward Reports.**

**Cllr Nelson** – some PROW signs missing in Badgeworth. To liaise with Cllr Hitchcock and report

**Cllr Howe** – responses to communications regarding traffic issues in Badgeworth Lane have been very disappointing. Agreed that Cllrs Howe and Cottell would have discussions with the Chair of Shurdington PC to find out if a joint approach might be beneficial.

**Cllr Cottell** – weeds in the Badgeworth Village Hall car park need sorting out. Clerk would seek a quote from the grass cutter and Cllr Cottell would liaise with the adjoining landowner.

12. **Date of the next meeting:** Thursday 20<sup>th</sup> July 2017 at Witcombe and Bentham Village Hall at 7.30pm.

The meeting closed at 21.40pm

Signed.....

Dated.....

**EXPENDITURE UPDATE APRIL - JUNE 2017**

<b>RECEIPTS</b>	
<b>DESCRIPTION</b>	<b>AMOUNT</b>
PRECEPT	£12,041.00
ALLOTMENT KEY DEPOSIT	£10.00
ALLOTMENT RENTS	£223.15
ALLOTMENT RENT AND KEY DEPOSIT	£17.50
OLD PRINTER DISPOSAL (EBAY)	£7.79
<b>TOTAL</b>	<b>£12,299.44</b>

overpaid  
by £39.40

<b>PAYMENTS</b>				
	<b>PAID</b>	<b>BUDGET</b>	<b>% SPENT</b>	<b>NOTES</b>
<b>PAYE/SALARY</b>	£1,364	£5,600.00	24%	
<b>OFFICE</b>	£52	£210.00	25%	
<b>GENERAL ADMIN/EXPENSES/PAYROLL *</b>	£56	£350.00	16%	
<b>GRASS CUTTING</b>	£600	£1,800.00	33%	
<b>ROOM HIRE</b>	£60	£300.00	20%	
<b>SUBSCRIPTIONS</b>	£456	£550.00	83%	
<b>INSURANCE/LEGAL/ACCOUNTS</b>	£885	£1,200.00	74%	
<b>DONATIONS</b>	£0	£430.00	0%	
<b>ELECTION FEES</b>	£0	£0.00	N/A	
<b>MAINTENANCE</b>	£65	£1,000.00	7%	bus shelter Badgeworth
<b>OTHER/CONTINGENCY</b>	£0	£1,000.00	0%	
<b>ALLOTMENTS</b>	£104	£500.00	21%	keys & refund of overpaid rents
<b>TREE SURVEY &amp; WORKS</b>	£340	£550.00	62%	
<b>TRAINING</b>	£10	£200.00	5%	
<b>WEBSITE/TRANSPARENCY</b>	£171	£160.00	107%	
<b>VAT</b>	£87		N/A	
<b>TOTAL</b>	<b>£4,251</b>	<b>£13,850</b>	<b>31%</b>	