

# Badgeworth Parish Council

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Clerk: Mrs. H. Jones | 07840073143 | badgeworthpc@outlook.com

## MINUTES

**Minutes of the meeting held on 21<sup>st</sup> September 2017 at Witcombe & Bentham Village Hall at 7.30pm.**

### **Present:**

Cllrs. Chris Haines MBE (Chairman), Nigel Cottell, David Hitchcock, Mike Howe, Jim Hunt, Jill Jones, and Doug Nelson

Clerk: Mrs. H Jones

2 members of the public

1. **Apologies** - Apologies for absence had been received from Cllr Max Bruckshaw.
2. **Declaration of Interest** – there were none.
3. **The minutes of the meeting held on 22<sup>nd</sup> August 2017** were agreed and signed.  
**Matters Arising** – see 6b.
4. **To Receive a Report from the County and Borough Councillor** – absent.
5. **Planning – to consider the response to the following applications:**
  - a) 17/00754/FUL. Proposed side extensions and detached stable block. Amaranth Little Shurdington - It was noted that most neighbours had no objection, but that such large extensions are not usually considered acceptable in the Green Belt and Cotswold AONB
6. **Assets and Village Greens**
  - a) **Badgeworth Village Hall** – nothing to report.
  - b) **Little Witcombe green** – After a follow up from the Clerk, The Head of Community Services at TBC had acknowledged the email regarding the problem with grass cutting at Little Witcombe. He had been passed the complaint to the contractor, but no further response has been given. The Clerk will chase yet again.
  - c) **Allotments** – the quantity of water supplied is being looked at. 2 plots are currently vacant and are being advertised. A reminder will be sent where allotments are not being maintained to a reasonable standard.
7. **Highways**
  - a) **Pot holes & verges, Mill Lane Witcombe** – a local resident has raised the issue of pot holes and long grass verges. The Clerk would contact County Highways to alert them again to the dangers of visibility in the lane. The Chairman would contact adjoining landowners about the hedges.
8. **Training** - Cllr Haines and Cottell will attend 'Planning applications from the perspective of Parish & Town Councils' on 31<sup>st</sup> October 2017
9. **Miscellaneous**
  - a) **Dates of Meetings 2018** – it was agreed that there would be 8 full Parish Council meetings and that there would be a separate Annual Parish Meeting in

March which would be more informal, with a speaker and be well-advertised.

**10. Finance**

- a) **External Audit** –the report from Grant Thornton re. 2016/17 accounts were received. The 2 points raised were noted.
- b) **Financial Update** – The Clerk provided an update re. expenditure/budget. (attached). This was noted.
- c) **Payment was authorised and cheques issued:**
  - Expenses: £ 41.32 (£38.83 + £2.49 VAT)
  - Grass cutting £150 (August 30<sup>th</sup>)
  - PATA payroll services – £22.50.
- d) **Clerk’s salary** - payment was authorised & cheque issued.

**11. Ward Reports.**

- **The Joint Core Strategy** is progressing rapidly.
- **Cold Pool Lane pitches and Sports Pavilion** – it was understood that the lease would be signed very shortly.
- **Footpaths & access at Mountain Bike Centre, Bentham** – Cllr Hitchcock, the landowner and Cotswold Warden would meet shortly to discuss.
- **Parking outside Shurdington School** – the situation was dreadful and a real danger. The action previously agreed would be discussed further and an attempt would be made to arrange an on-site meeting.
- **Bentham Works housing development** – the show home would open shortly. Once the first house is sold the S. 106 funding (for community) would be released.

**12. The date of the next meeting is changed to Tuesday 14<sup>th</sup> NOVEMBER 2017 at Badgeworth Village Hall. (The meeting on November 23<sup>rd</sup> at Witcombe and Bentham Village Hall is cancelled.)**

The meeting closed at 8.40pm

Signed..... Dated.....

**FINANCIAL UPDATE APRIL - SEPTEMBER 2017**

	<b>PAID</b>	<b>BUDGET</b>	<b>% OF BUDGET SPENT</b>
<b>PAYE/SALARY</b>	£2,728	£5,600.00	49%
<b>HOME OFFICE</b>	£104	£210.00	50%
<b>GENERAL ADMIN</b>	£151	£350.00	43%
<b>GRASS CUTTING</b>	£1,350	£1,800.00	75%
<b>ROOM HIRE</b>	£90	£300.00	30%
<b>SUBSCRIPTIONS</b>	£456	£550.00	83%
<b>INSURANCE/LEGAL/ACCOUNTS</b>	£885	£1,200.00	74%
<b>DONATIONS</b>	£0	£430.00	0%
<b>ELECTION FEES</b>	£0	£0.00	N/A
<b>MAINTENANCE</b>	£80	£1,000.00	8%
<b>OTHER/CONTINGENCY</b>	£78	£1,000.00	8%
<b>ALLOTMENTS</b>	£569	£500.00	114%
<b>TREE SURVEY &amp; WORKS</b>	£340	£550.00	62%
<b>TRAINING</b>	£128	£200.00	64%
<b>WEBSITE/TRANSPARENCY</b>	£171	£160.00	107%
<b>VAT</b>	£151		N/A
<b>TOTAL</b>	<b>£7,281</b>	<b>£13,850</b>	53%
NB when VAT removed 51% of budget spent.			

<b>Date of Meeting</b>	<b>Location</b>
<b>Thursday Jan 25<sup>th</sup></b>	Witcombe & Bentham Village Hall
<b>Tuesday March 6<sup>th</sup></b>	Badgeworth Village Hall
<b>Tuesday March 20<sup>th</sup> ANNUAL PARISH MEETING *</b>	Badgeworth Village Hall
<b>Thursday April 19<sup>th</sup></b>	Witcombe & Bentham Village Hall
<b>Tuesday May 22<sup>nd</sup> (Annual Meeting of Parish Council)</b>	Badgeworth Village Hall
<b>Thursday July 12<sup>th</sup></b>	Witcombe & Bentham Village Hall
<b>Tuesday September 4<sup>th</sup></b>	Badgeworth Village Hall
<b>Thursday October 18<sup>th</sup></b>	Witcombe & Bentham Village Hall
<b>Tuesday November 27<sup>th</sup></b>	Badgeworth Village Hall