

# Badgeworth Parish Council

---

Clerk: Mrs. H. Jones | 07840073143 | badgeworthpc@outlook.com

## MINUTES

**Minutes of the meeting held on 30<sup>th</sup> March 2017 at Witcombe & Bentham Village Hall at 7.30pm.**

### **Present:**

Cllrs. Chris Haines MBE (Chairman), Max Bruckshaw, Nigel Cottell, David Hitchcock, Mike Howe, Jim Hunt, Jill Jones, and Doug Nelson

Clerk: Mrs. H Jones

Borough & County Councillor Robert Vines and one member of the public

**Public participation** – A member of the public raised the issue of blocked drains in the Bentham Ward. This would be reported via [www.gloucestershire.gov.uk/roads-parking-and-rights-of-way/roads/report-it/](http://www.gloucestershire.gov.uk/roads-parking-and-rights-of-way/roads/report-it/)

1. **Apologies** – none.
2. **Declaration of Interest** – none.
3. **Minutes of the last meeting** held on 28<sup>th</sup> February 2017 were agreed as a true record and signed.

### **Matters Arising not included as an agenda item.**

- **Independent Auditor** – the GAPTC had appointed Ruth Warne.
  - **Potholes** – A46 Shurdington Road, had been reported and some have been filled. The road is scheduled for re-surfacing 2018/19
  - **Dog waste bin Badgeworth** – has been moved to the correct location.
4. **Report from the County and Borough Councillor** – Cllr Vines spoke only about the District Council as the GCC elections are forthcoming. He spoke about the new fleet of refuse collection vehicles which are now active within the Borough.
  5. **Planning**
    - a. **Joint Core Strategy** - Gloucester, Cheltenham and Tewkesbury Joint Core Strategy Proposed Main Modifications consultation. No response as the principal changes are not related to the Badgeworth area.
    - b. **To note the decisions of the Planning Authority** on planning applications – **16/03152/FUL Agricultural building, Badgeworth Lane** – Officers at TBC have confirmed that the proposal is permitted development and therefore would not be considered by the planning committee.
    - c. **Planning Applications:**

- i. **17/00182/FUL Conversion** of the existing coach house into an independent dwelling, the creation of a parking area and associated works at **Haroldstone House Cold Slad Lane Crickley Hill. SUPPORT**

## 6. Finance

- a. **Budget** - a budget update (see appendix) and bank reconciliation were presented and noted. Cllr Hitchcock would carry out a full check of financial documents before the Independent Audit.
- b. **To authorise payment and issue cheques:**
  - G Knight. Grass cutting March £150
  - Grant Thornton External Audit £180 (inc. £30 vat)
  - Information Commissioner £35
  - Expenses - £46.72
  - PATA Payroll Services Jan – March £22.50
- c. **Clerk's salary** – was agreed and a cheque issued.
- d. **Assets and insurance** – the Clerk and Chairman had checked most of the street furniture owned by the Parish Council. It was agreed that a quote would be sought for repairing the window, and for quarterly cleaning of the stone bus shelter in Badgeworth Lane. The Clerk would also seek a quote for cleaning the 2 bus shelters on the A46 near Endsleigh. Cllrs Cottell and Hitchcock would work with the Clerk to update the asset register. £20 was agreed for the purchase of the old laptop which was the only bid received.

## 7. Miscellaneous

- a. **Parish Council information sharing** – a discussion was held regarding the presentation and sharing of Parish Council minutes in a local magazine. It was agreed that Cllr Howe would liaise with the editor to find a mutually acceptable solution.

## 8. Ward Reports.

Badgeworth – the new dog waste bin has not yet been emptied. Clerk to liaise with TBC

The Reddings – a communication had been received regarding the formation of a new community group. Cllr Cottell would liaise informally.

9. **Other Business** – appeal regarding 16/00034/FUL Parcel 5762 Land Adjacent Rudgeley House Cold Pool Lane Badgeworth. The Clerk would find out about the procedures for speaking and timings from the Planning Inspectorate.

10. **Next meeting** – would be held on April 25<sup>th</sup> 2017 at Badgeworth Village Hall at 7.30pm.

The meeting closed at 21.00pm

Signed..... Dated.....

## EXPENDITURE UPDATE APRIL 2016 - MARCH 2017

RECEIPTS	
DESCRIPTION	AMOUNT
PRECEPT	£12,500.00
TRANSPARENCY GRANT (2ND)	£242.55
ALLOTMENT RENTS	£183.00
VAT REFUND 1/4/14-31/3/15	£2,296.62
SALARY REPAYMENT	£56.23
VAT REFUND 1/4/15 -31/3/16	£98.39
ALLOTMENT KEY DEPOSIT	£10.00
<b>TOTAL</b>	<b>£15,386.79</b>

PAYMENTS				
	PAID	BUDGET	% BUDGET SPENT	NOTES
<b>PAYE/SALARY</b>	£5,604	£5,600	100%	£56.23 Reimbursed so actual amount = £5546.04
<b>HOME OFFICE</b>	£208	£208	100%	
<b>GENERAL ADMIN/EXPENSES/PAYROLL *</b>	£474	£400	119%	Timing of invoices in financial year has caused overspend
<b>GRASS CUTTING</b>	£1,850	£2,350	79%	
<b>ROOM HIRE</b>	£250	£245	102%	
<b>SUBSCRIPTIONS</b>	£503	£400	126%	
<b>INSURANCE/LEGAL/ACCOUNTS</b>	£1,012	£1,200	84%	
<b>DONATIONS</b>	£292	£430	68%	
<b>ELECTION FEES</b>	£0	£200	0%	
<b>MAINTENANCE</b>	£2,733	£800	342%	BVH stonework & glazing repairs
<b>OTHER/CONTINGENCY</b>	£563	£307	183%	Noticeboard, Cold Pool Lane. Mailbox BVH
<b>TRAINING</b>	£160	£200	80%	
<b>WEBSITE/TRANSPARENCY</b>	£530	£160	331%	Funded by Transparency Grant from previous year.
<b>VAT</b>	£345			This will be reclaimed next year.
<b>TOTAL</b>	<b>£14,525</b>	<b>£12,500</b>	116%	
<b>ONCE VAT RECLAIMED</b>	<b>£14,157</b>			