

Badgeworth Parish Council

Clerk: Mrs. H. Jones | 07840073143 | badgeworthpc@outlook.com

MINUTES

Minutes of the meeting held on 13th December 2016 at Badgeworth Village Hall at 7.30pm.

Present:

Cllrs. Chris Haines MBE (Chairman), Nigel Cottell, David Hitchcock, Mike Howe, Jim Hunt, Jill Jones & Doug Nelson

Clerk: Mrs. H Jones

Borough & County Councillor Vines

Parishioners Questions

1. **Apologies** – were received from Max Bruckshaw and Dr. Helen Makins.
2. **Declaration of Interest** – There were none.
3. **The minutes of the last meeting held on 24th November 2016** were agreed as a true record and signed.
4. **County and Borough Councillor Robert Vines** gave a verbal update on budget and precept setting, the Joint Core Strategy, District Ward reviews and planning issues within the Parish.
5. **Planning**
 - a. **To decide the response of the Parish Council to consultations on the following planning applications:**
 - i. **16/00677/FUL** Proposed change of use of construction storage yard site to provide residential development of six detached dwellings, access road and garages. **Mill End Cirencester Road, Little Witcombe**. It was agreed to **OBJECT** to this application for highway, AONB, Green Belt and sustainability reasons.
 - b. **To note the decisions of the Planning Authority** on planning applications -no decisions to report.
6. **Miscellaneous**
 - a. **Trees on Village Greens** – 3 quotes had been sought for the inspection of trees on the village greens, but only one received. It was agreed to accept the quote from Tree Maintenance for a total cost of £340 + VAT. The inspection would be carried out in March/April 2017
 - b. **Training needs** – as a result of the Personnel Review it was agreed that the training needs of Councillors and Clerk be looked at. It was agreed that any new Councillor should attend the ‘Being a Better Councillor’ course, and that attendance at the ‘Preparing for Audit’ would be useful for the Clerk and a

Councillor. The Clerk would seek details of these courses and possible bespoke training and arrange.

- c. **Dog waste bin, Badgeworth Village** -Cllr Cottell would liaise with residents to find a suitable location.
- d. **Dates of meetings 2017** – Circulated. Dates would be put on noticeboards and website.

7. **Finance**

a. **Payment was authorised and cheques issued:**

- Expenses: £35.93
- C.S.Glass - £804 (£670 + VAT of £134) £620 previously authorised + £50 extra pane of glass.
- S J Cantrill – restoration of mortar. Badgeworth Village Hall £157

b. **Clerk's salary**

- Payment was authorised & a cheque issued.

c. **Accounts 2015/16 External Audit** – the Clerk gave an update. Hopefully the report would be received by January 2017.

d. **Financial Update** –a financial update (attached) and bank reconciliation was presented by the Clerk and noted.

e. **Budget and precept 2017/18** – the draft budget had been circulated before the meeting. The draft budget and precept were discussed. Cllr Howe proposed that the budget be set at £13850, and that the precept (Council Tax for a Band D property) requested (£11,594.13 + £451 Council Tax Support) from TBC should not increase and remain the same as last year. The surplus funding required would come from Parish Council reserves. Cllr Cottell seconded the proposal. A vote was taken and agreed with Cllr Hunt voting against.

8. **Ward Reports.**

- Cllr Howe stated that GCC was consulting with parents on Shurdington Primary School doubling in size
- **Sports Facilities, Cold Pool Lane** – a legal pack had been issued by TBC for the management of this site. The continuing delays would be discussed at the next meeting

9. **Personnel Review** – a meeting had been held and no issues identified. The Clerk was thanked for her efforts since last December.

10. **The next meeting.** Would be held on 26th January 2017 at Witcombe & Bentham Village Hall

The meeting closed at 21.40pm

Signed.....

Dated.....

EXPENDITURE UPDATE APRIL - DECEMBER 2016

RECEIPTS	
TOTAL	£15,377

PAYMENTS						
	PAID	BUDGET	% OF BUDGET SPENT	TOTAL ANTICIPATED SPEND	END OF YEAR % OF BUDGET SPENT	NOTES
PAYE/SALARY	£4,237	5600	76%	£5,602	100%	
HOME OFFICE	£156	208	75%	£208	100%	
GENERAL ADMIN/EXPENSES/PAYROLL *	£272	400	68%	£352	88%	
GRASS CUTTING	£1,700	2350	72%	£1,700	72%	
ROOM HIRE	£100	245	41%	£310	127%	
SUBSCRIPTIONS	£503	400	126%	£503	126%	
INSURANCE/LEGAL/ACCOUNTS	£862	1200	72%	£1,362	114%	
DONATIONS	£292	430	68%	£430	100%	
ELECTION FEES	£0	200	0%	£0	0%	
MAINTENANCE	£2,576	800	322%	£2,736	342%	BVH STONEMWORK
OTHER/CONTINGENCY	£563	307	183%	£663	216%	Noticeboard & installation at Cold Pool Lane. Mailbox at BVH
TRAINING	£110	200	55%	£210	105%	
WEBSITE/TRANSPARENCY	£530	160	331%	£730	456%	Funded by Transparency Grant
VAT	£299			£299		This will be reclaimed next year.
TOTAL	£12,200	12500	98%	£15,105	121%	

Budget 2017 - 18

Budget Heading	Amount
Salaries note - includes Tax	5600
General Admin/Expenses	350
Office	210
Grass Cutting	1800
Tree survey & works	550
Subscriptions	550
Room Hire	300
Donations	430
Insurance/Legal/Accounts	1200
Maintenance	1000
Contingency	1000
Training	200
Allotments	500
Website - ongoing costs	160
TOTALS	£13,850