

Badgeworth Parish Council

Clerk: Mrs. H. L. Jones | 07840073143 | badgeworthpc@outlook.com

MINUTES

Minutes of the meeting held on 21st June 2016 at Badgeworth Village Hall at 7.30pm.

Present:

Cllrs. Chris Haines MBE (Chairman), Nigel Cottell, David Hitchcock, Mike Howe, Dr. Helen Makins

Clerk: Mrs. H Jones

1. **Apologies** – were received from Jim Hunt and Max Bruckshaw.
2. **Declaration of Interest** – there were none.
3. **Minutes** - The minutes of the extraordinary meeting held on 3rd May 2016, and the Annual Parish Meeting and Annual Meeting of the Parish Council held on 26th May 2016 were agreed as a true record and signed.
Matters arising - The Clerk reported that the insurers had advised that the costs of a potential by-election could not be covered.
4. **To Receive a Report from the County and Borough Councillor** – Cllr Vines was not able to attend on this occasion.
5. **To elect members to serve on the Allotment and Personnel Committees**
 - **Allotment Committee** - Chris Haines proposed, and Cllr Cottell seconded the proposal that the 3 existing members of the allotment committee (Cllrs. Bruckshaw, Howe & Dr. Makins) be elected. This was agreed.
 - **Personnel Committee** – Dr Makins proposed and Cllr Hitchcock seconded the proposal that the personnel Committee be made up of Cllrs Cottell, Jones & Howe. This was agreed.
6. **Planning**
 - a. **To note the decisions of the Planning Authority** –
 - 16/00250/FUL Proposed new dwelling and a garage. Amended access at Ashley Villa, Badgeworth Lane – **REFUSED**
 - Applications & appeals at The Willows, Bamfurlong had been withdrawn.

- b. **Joint Core Strategy** – Cllr Howe gave an update on the inspectors report which would be given consideration by Gloucester, Cheltenham and Tewkesbury Councils before a final report is published. www.gct-jcs.org/Documents/Examination-Document-Library-6/EXAM232---JCS-Inspectors-Interim-Findings---31052016.pdf

7. Transparency Code & Website –

- a. The Clerk reported that the website was now up and running and up to date and no problems had been encountered.
www.badgeworthparishcouncil.org.uk

8. Finance

- a. **Financial update** – the Clerk had circulated an update which was agreed (attached)
- b. **The following payments were authorised and cheques issued:**
 - G. Knight, grass cutting May £150
 - Payroll services April-June £22.50
 - Expenses - £33.18
- c. **The Clerk’s salary** was agreed and a cheque issued.

9. Miscellaneous

- a) **Speeding traffic in Little Witcombe** – a letter had been received from Martin Surl, the Police & Crime Commissioner which was noted.
- b) **Grass & verge cutting issues in the Parish** – various issues were discussed and the Clerk would make enquiries with the grass cutter.
 - The Clerk was requested to seek a quote for the trimming of the hedges at Badgeworth Village Hall car park.
 - Local residents could report overgrown trees, hedges and other shrubbery directly to the County Council using this link:
<http://www.gloucestershire.gov.uk/reportit>

10. Ward Reports – a letter had been received about the increase in hire charges for Witcombe & Bentham Village Hall.

11. Items for the next agenda and the date of the next meeting.

The meeting closed at 20.45pm

Signed.....

Dated.....

EXPENDITURE UPDATE APRIL - JUNE 2016

RECEIPTS	
DESCRIPTION	AMOUNT
PRECEPT	£12,500.00
TRANSPARENCY GRANT(2nd)	£242.55
ALLOTMENT RENTS	£183.00
TOTAL	£12,925.55

PAYMENTS				
	PAID	BUDGET	% OF BUDGET SPENT	NOTES
PAYE/SALARY	£1,437	£5,600	26%	
HOME OFFICE	£52	£208	25%	
GENERAL ADMIN/EXPENSES/PAYROLL *	£155	£400	39%	Included set up costs of payroll.
GRASS CUTTING	£600	£2,350	26%	
ROOM HIRE	£20	£245	8%	
SUBSCRIPTIONS	£448	£400	112%	GAPTC membership - increase budget next year.
INSURANCE/LEGAL/ACCOUNTS	£704	£1,200	59%	
DONATIONS	£100	£430	23%	
ELECTION FEES	£0	£200	0%	
MAINTENANCE	£106	£800	13%	
OTHER/CONTINGENCY	£485	£307	158%	Noticeboard Cold Pool Lane
TRAINING	£0	£200	0%	
WEBSITE	£455	£160	284%	Initial design, domain name, hosting plan & 1-year maintenance. Funded by Transparency Fund Grant from previous year.
VAT	£124			This will be reclaimed next year.
TOTAL	£4,686	£12,500	37%	