

# Badgeworth Parish Council

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Clerk: Mrs. H. Jones | 07840073143 | clerk@badgeworthparishcouncil.gov.uk

## MINUTES

**Minutes of a Meeting of the Parish Council held on 27<sup>th</sup> November 2025 at Witcombe & Bentham Village Hall at 7.00pm.**

### Present:

Cllrs. R. McKay (Chair), D. Cooper, N. Cottell, M. Howe, N. Marshall (Vice), R. Norman.

Clerk: Mrs. H Jones. Borough Councillor R Vines, 1 resident

**15-minute public comment** – comments were raised about what happens next regarding the planning application for 90 houses on Badgeworth Lane and how can local residents be represented as the Brough Councillor is a member of the Planning Committee and is restricted by procedure. It was agreed to contact the leader of Tewkesbury Borough Council for assistance and also bring this to the attention of all the members of the Planning Committee.

- 1. Apologies** – received from K. Azam and J. Jones.
- 2. Declaration of Interest & dispensation requests** – R. McKay – item 7c. N. Cottell – item 7b.
- 3. Minutes of meetings:** 16<sup>th</sup> September 2025 & Extraordinary meeting 7<sup>th</sup> October 2025 were agreed and signed.

#### **Matters Arising not included as an agenda item:**

- Alistair Cunningham. Chief Exec TBC had responded to the email from the Parish Council regarding development in the area and the changes to the Green Belt
- Safer Roads initiative – the submission had been put in.

#### **4. To Receive a Report from the County and Borough Councillors.**

**Borough Councillor** Robert Vines spoke about Local Government reorganisation and the 3 options that have been put forward.

- Option 1 – single authority for Gloucestershire is supported by TBC, Gloucestershire County Council, Cotswold District and Stroud District
- Option 2 – 2 unitary authorities (east & west) is supported by Cheltenham Borough
- Option 3 – 2 unitary authorities (Greater Gloucester and the rest of the County) is supported by Gloucester City.

The Forest of Dean District is not supportive of any of the options

**County Councillor reports** – no reports received.

#### **5. Finance & Insurance**

- a) Balances at the bank**, – Current: 5407.66, Capital £24144.01\*, Allotment £1791.09 = £31,342.76. NB (\*£9875.96 of this is Community Infrastructure Levy and is ring fenced for specific uses.)  
**Budget update** – was presented by the Clerk (see appendix). It is likely that there will be no surplus this year, with potentially reserves being used.
- b) Budget & Precept 26/27** to be agreed January meeting. Any budget suggestions need to be sent to the Clerk before Christmas.
- c) Banking services** – charge card application progressing slowly. Agreed that Cllr Azam and Norman to be added to the mandates.
- d) Payments for the following authorised:**  
Already paid (as expenditure previously authorised) (proposed DC, seconded RN)

Payee	Details	Date of invoice	Amount (ex VAT) £	VAT £	TOTAL £
National Allotment Society	Annual Subs	2/10/25	70	14	84
Badgeworth Village Hall	Hall hire 16/9/25	17/9/25	25	0	25
Countrywide	Grass cutting (9/9/25)	30/9/25	138	27.60	165.60
Countrywide	Grass cutting (30/9 & 1/10/25)	3/10/25	138	27.60	165.60
Countrywide	Grass cutting (17/10/25)	31/10/25	138	27.60	165.60

**Agreed for payment** (proposed DC, seconded RN)

Payee	Details	Date of invoice	Amount (ex VAT) £	VAT £	TOTAL £
Badgeworth Village Hall	Hall hire 7/10/25	8/10/25	25	0	25
GAPTC	Cllr training - planning policy NPPF	27/10/25	30	0	30
Countrywide	Fell to ground level 2 dead elm trees along Badgeworth Lane.	20/11/25	350	70	420
Expenses (clerk)	November 25	18/11/25	50.13	3.75	53.88
Expenses (clerk)	December 25	18/11/25	26	0	26

- e) **Clerk's salary** –authorised payments & BACS (including any HMRC payment) for November & December 2025 (proposed DC, seconded RN)

**6. Planning**

- a) **Planning Policy**- revised procedure/notes for assessment of planning applications when Parish Council is consulted. This was agreed subject to reference to the biodiversity policy. (proposed DC, seconded RN)
- b) **Community Infrastructure Levy 22/01301/FUL (7 dwellings on land to the rear of Brooklea and The Firs, Badgeworth Lane)**. Badgeworth Parish Council has received £9,875.96. This can only be allocated for “the provision, improvement, replacement, operation or maintenance of infrastructure” plus - “anything else that is concerned with addressing the demands that development places on an area”. 5-year timescale. It was agreed a working group should be set up and to involve local community with a view of formulating ideas by November 2026. (proposed DC, seconded NC)
- c) **Enforcement Issues** – Cllr Howe and Clerk to put together detailed timeline of site in Badgeworth Lane.
- d) **Delegated Comments to note:**
- **25/00775/CLE** Lawful Development Certificate (Existing) application to establish the occupation of the entirety of the property edged in red by persons who are not working in agriculture, horticulture or forestry in breach of condition C on planning permission T.3431. **2 Rosedale Nurseries, Elm Gardens Drive, The Redding's . NO OBJECTION**
  - **25/00595/FUL** Change of use from outbuilding (Nissen Hut) to a unit of tourist accommodation. **Nissen Hut, Shurdington Road, Badgeworth. NO OBJECTION**
  - **25/00839/FUL** Domestic extension to existing dwelling. Barn Cottage, Dryhill Farm, Crickley Hill Witcombe. **DETAILED COMMENT**
- e) **Planning Decisions:**
- 25/00639/FUL Single storey extension to the south and two storey extension to the north. Material alteration to existing roof. Brook House, Sandy Pluck Lane, Bentham. TBC decision – PERMIT
  - 25/00816/FUL New roof dormer to existing en-suite bathroom on first floor of house. Stoneleigh Bentham Lane, Bentham. TBC decision – PERMIT

**Appeals**–for Permission in Principle for the erection of 1no. self-build dwelling. at Land at Bentham Lane, Bentham Lane, Bentham,

**f) To agree Parish Council response to planning applications received**

- **25/00882/FUL** Amalgamation of two dwellings into one, demolition of rear conservatory and front porch, fenestration alterations, ground floor façade to be rendered, and first floor timber clad. **Ribble, Sandy Pluck Lane, Bentham. No Objection**
- **25/00736/CLE** Lawful Development Certificate (Existing) to establish the use of land as residential garden (Use Class C3) associated with the dwelling known as Yew Tree Cottage and erection of associated carport. **Yew Tree Cottage, Green Lane, Witcombe. No Objection**
- **25/00944/CM** Variation of Condition 3 (temp permission ceases) relating to planning consent 22/0066/TWMAJW dated 20/07/2023. To provide for the continued operation of the site beyond 2026. **Field 4887 Adjacent A46, Main Road, Shurdington.** Detailed objection

**7. Parish Council Administration & Assets**

- a) Resignation** of Cllr Jill Jones effective from 1<sup>st</sup> January 2026 has been received. Cllr Jones was thanked for her service to the local community being a Parish Council member for over 12 years.
- b) Badgeworth Village Hall** – Options for review of management agreement. Update on discussions and decide details for Working Group:  
A fact-finding meeting had been held with the Gloucestershire Rural Community Council and options explored. It was formally agreed that the Parish Council moves forward with the Badgeworth Village Hall Management Committee to update the management agreement and constitution. A Parish Council working Group will be set up comprising Clerk, Cllrs Howe & Norman plus one other Badgeworth Ward member. The BVHMC will also look at the options. (proposed RMcK, seconded NM)
- c) Allotments at Bentham** – the barriers on the access road have been moved and concerns have been raised. Agreed to contact all allotment tenants about new/2<sup>nd</sup> key for allotment gate because of change in circumstances out of their control. Costs to be met from allotment contingency fund.
- d) Other assets** – the PC owned dog waste bin near A417/Fly Up site has been removed. It was agreed to contact Keir for its return or recompense for the removed bin.
- e) Grass cutting** – it was agreed to renew the contract for 2026. A 3% increase has been advised (proposed MH, seconded NC)
- f) IT and Bring Your Own Device Policy** – policies adopted in accordance with advice. (proposed NM, seconded DC)
- g) Training** – Clerk. Authorised to attend networking event. £35
- h) Dates of Meetings 2026 – all at 7.00pm**
- |                                 |  |
|---------------------------------|--|
| Badgeworth Village Hall         | 13th January, 12th May, 15th September |
| Witcombe & Bentham Village Hall | 12th March, 16th July, 26th November   |

**8. Highways**

- a) Missing Link Scheme** – no specific update.

**9. Ward Reports.**

Badgeworth Village Hall management Committee has arranged a new insurer.

Gloucestershire Airport – the sale completion is imminent

**10. Date of the next meeting: 13th January, Badgeworth Village Hall at 7.00pm**

**The meeting finished at: 9.15pm**

Signed..... Date.....

**TO 31 OCTOBER 2025**

<b>PAYMENTS</b>			
	<b>PAID</b>	<b>BUDGET</b>	<b>% OF BUDGET SPENT 31/10/25</b>
<b>SALARY/PAYE</b>	4462	7500	59%
<b>HOME OFFICE</b>	182	312	58%
<b>GENERAL EXPENSES</b>	111	575	19%
<b>BANK FEES</b>	42	0	
<b>GRASS/HEDGE CUTTING</b>	1528	1866	82%
<b>ROOM HIRE</b>	95	135	70%
<b>SUBSCRIPTIONS</b>	606	600	101%
<b>INSURANCE/LEGAL/ACCOUNTS</b>	1712	1750	98%
<b>DONATIONS</b>	0	450	0%
<b>BADGEWORTH WARD PROJECT</b>	2000	2200	91%
<b>BENTHAM WARD PROJECT</b>	2125	2425	88%
<b>MAINTENANCE (INC TREES)</b>	1000	1000	100%
<b>CONTINGENCY</b>	335	500	67%
<b>ALLOTMENTS</b>	829	500	*166%
<b>TRAINING</b>	0	400	0%
<b>WEBSITE &amp;IT</b>	230	500	46%
<b>VAT RECOVERABLE</b>	1554	NA	N/A
<b>TOTAL</b>	<b>16,812</b>	<b>£20,713</b>	<b>81%</b>

\*Excess taken from allotment reserves